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1969

### 10.00 Association of American Cancer Institutes (AACI): Ad Hoc Committee Training in Oncology, 1969

Office of the President

*The University of Texas MD Anderson Cancer Center*

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Ad Hoc Committee  
Training in Oncology

PLC  
uses  
this for example

THE AMERICAN ACADEMY OF ONCOLOGY

CONSTITUTION

ARTICLE I  
NAME

The name of the corporation shall be THE AMERICAN ACADEMY OF ONCOLOGY.

ARTICLE II  
AIMS AND PURPOSES

This organization is formed to establish and maintain an association which is concerned with the achievement of the highest level of excellence in oncology teaching and practice; to support established institutions and programs concerned with the training of oncologists, which of necessity would include surgeons, pathologists, chemotherapists, radiation therapists, internists, pediatricians, epidemiologists and others whose professional activities are devoted to cancer care and research; to foster cooperative endeavor by widely separated individuals in the pursuit of common problems in oncologic research; to promote, in all manners, sound research in all areas pertaining to oncology; to encourage the well trained young oncologist to continue his professional growth by the lifelong pursuit of his professional education in an organized manner in the company of his colleagues; to provide on a national scale a forum in the broad field of oncology for the presentation of the newest information and most advanced ideas in oncologic research and practice.

ARTICLE III  
MEMBERSHIP

Section 1. There shall be four grades of membership, namely, Active Fellowship, Associate Fellowship, Honorary Fellowship and Emeritus Fellowship.

Section 2. Active Fellowship shall be limited to physicians qualified and practicing in their various specialty fields who are in continuous contact with patients with oncologic problems when elected and for as long as they shall

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Being  
revised  
By  
10/28/69

M.M. Copeland  
R.C. Hickey  
A.G. Knudson

Dr Hickey took to  
mtg  
Nov. 4/69

remain active members and fellows, except those serving in the Armed Forces of the United States and Canada or the United States Public Health Services.

Section 3. Associate Fellowship shall be conferred upon those who have passed the examination of their specialty Board and the majority of whose work is limited to oncology.

Section 4. Honorary Fellowship may be conferred by the ACADEMY on members of the medical profession of acknowledged pre-eminence either here or abroad.

Section 5. A Fellow who has reached the age of 65 years shall automatically be transferred to Emeritus Fellowship unless the said member shall request that he be continued as a Fellow and pay annual dues.

Emeritus Fellowship may be conferred by the ACADEMY on any Fellow who has been in good standing in the ACADEMY for 25 years, or who had retired from active clinical practice.

Section 6. The initial organizers of this ACADEMY shall be known as Founder members and all those who become Active Fellows during the initial organizational period (1 to 2 years) shall be known as Charter Members.

#### ARTICLE IV FINANCIAL OBLIGATIONS

Section 1. Active Fellows shall pay an initiation fee, the amount of which shall be determined by the Executive Council.

Section 2. Annual dues of an amount to be determined by the Executive Council should be paid by the Active Fellows and Associate Fellows to the Treasurer at such time as he may demand. All other members shall be exempt from the payment of annual dues.

Section 3. There shall be a registration fee for each annual meeting,

the amount of which shall be determined by the Executive Council. Physicians in good ethical standing who are not members of the ACADEMY may attend meetings upon payment of the registration fee. Honorary and Emeritus Fellows and official guests of the ACADEMY shall be exempt from payment of the registration fee.



# THE (AMERICAN) ACADEMY OF SURGERY, INC.

## BY-LAWS

### ARTICLE I

#### Officers

Section 1. The officers of the ACADEMY shall consist of the following:

President, President Elect, Vice President, Treasurer and Secretary.

Section 2. All officers shall be elected at the annual meeting by a majority vote of those present and voting. They shall serve for one year unless otherwise provided.

Section 3. All of the above officers, except the President, President Elect and Vice President are eligible for re-election to succeed themselves.

### ARTICLE II

#### Duties of the Officers

Section 1. Duties of the President. The President shall preside at all meetings of the ACADEMY and its Executive Council. He shall deliver an address at the annual meeting. He shall, at his discretion, appoint any special committee which is not provided for in the By-Laws or by action of an executive session of the ACADEMY. He shall, by appointment, fill any vacancy that may occur among the elected officers or committee members of the ACADEMY.

during the intervals between annual meetings with the exception of the President Elect and Vice President.

Section 2. Duties of the President Elect. The President Elect shall succeed to the presidency at the close of the annual meeting the year following his election. In the absence of the President and Vice President he shall preside at the meetings of the ACADEMY and its Executive Council.

Section 3. Duties of the Vice President. The Vice President shall, in the absence of the President or upon his request, perform all the duties of the latter. In the event of the death or resignation of the President, he shall succeed him for the unexpired term.

Section 4. Duties of the Secretary. The Secretary shall give due notice of and keep the minutes of all meetings of the ACADEMY and its Executive Council. He shall make a report of such meetings to the ACADEMY. He shall keep a record of the names of the members, guests and visitors in attendance at the meetings. He shall prepare for publication the proceedings of the executive sessions of the ACADEMY and the Executive Council and a list of its members, sending one copy to each member as soon as possible after the annual



meeting of the ACADEMY. He shall conduct all official correspondence of the ACADEMY. He shall notify applicants of their election to membership and Fellows of their election to office or of their appointment to committees. He shall forward to the Editor of \_\_\_\_\_ the papers presented at the scientific sessions of the ACADEMY. He shall prepare certificates of membership for presentation to members at the next annual meeting after their election. He shall immediately notify the Treasurer of any changes in membership in the ACADEMY. He shall draw upon the Treasurer for all expenditures incurred in the conduct of his office and authorized by the Executive Council. He shall perform such other duties as may be assigned him by the President or the Executive Council.

Section 5. Duties of the Treasurer. The treasurer shall be the custodian of the funds and other assets of the ACADEMY and shall be bonded at the expense of the ACADEMY for such a sum as the Executive Council may decide. He shall collect all moneys due the ACADEMY from any source. He shall pay all the bills of the ACADEMY provided that such expenditures have previously been authorized by him or the Executive Council. No expense exceeding

\$50 shall be incurred in behalf of the ACADEMY without the previous approval of the Treasurer with the authorization of the Executive Council. He may, in case of inability to perform his usual duties and with the approval of the President, designate another Fellow to act for him pro tempore. In the event of a financial emergency the Treasurer shall be authorized by the Executive Council to dispose of such securities or other assets belonging to the ACADEMY as may seem best to him in order to meet the emergency. The accounts of the Treasurer shall be audited each year as of January first by certified public accountants. The Treasurer shall make an annual report to the ACADEMY at its annual meeting and such reports shall include the annual audit of the accounts and the statements of the financial condition of the ACADEMY.

### ARTICLE III Executive Council and Committees

Section 1. Executive Council. The Executive Council shall be composed of the following officers of the ACADEMY, namely: The Past President, the President, President Elect, Vice President, Secretary, Treasurer and two Fellows less than 45 years of age.

Each of the following surgical associations and societies and each of the

following Federal Services may nominate every three years one of their members who is also a Fellow of the Academy for the Executive Council to serve for a term of three years:

*Leison*

- Ameritan Academy of Pediatrics ✓
- American Association for Cancer Education ✓
- American Association of Clinical Oncology
- American Cancer Society
- American College of Physicians
- American College of Radiology
- American College of Surgery
- American Radiological Society
- American Society for Cancer Research
- Association of American Cancer Institutes
- College of American Pathologists
- Ewing Society
- Head and Neck Society
- Leukemia Society
- Union Internationale Contre le Cancer

No one shall serve on the Executive Council longer than two terms or a total of six years.

The Executive Council shall be the administrative authority of the ACADEMY and shall supervise all of its activities and determine its policies. It may, by majority vote, invite any member of another committee or any Fellow to participate in its deliberation at a given meeting. It shall hold an annual meeting prior to the annual meeting of the ACADEMY and at such other times as the President may designate. It shall receive and consider the reports

of the activities of the other committees and shall direct the Secretary to prepare a report to the ACADEMY reviewing the work of the previous year.

The Executive Council shall receive all complaints against fellows or members and upon recommendation of forfeiture of membership by the Membership Committee may, by a majority vote and after hearing the member in his own defense, drop from membership in the ACADEMY such fellow or member for cause or reasons as stated in Article \_\_\_\_\_ of the By-Laws.

Section 2. Membership Committee. The membership committee shall consist of seven members, each of whom shall serve for a period of five years, and each of whom shall represent one of the following areas:

- a. The New England States: Connecticut, Rhode Island, Massachusetts, Vermont, New Hampshire and Maine.
- b. Central Atlantic States: New York, New Jersey, Delaware and Pennsylvania.
- c. South Atlantic States: District of Columbia, Maryland, West Virginia, Virginia, North Carolina, South Carolina, Georgia and Florida.
- d. The North Central States: Ohio, Michigan, Wisconsin, Minnesota, Iowa, Illinois, Indiana, North Dakota, South Dakota and Nebraska.
- e. The South Central States: Kentucky, Tennessee, Alabama, Mississippi, Missouri, Arkansas, Louisiana, Kansas, Oklahoma, Colorado and Texas.

f. The Western States: Washington, Oregon, Idaho, Montana, Wyoming, Utah, California, Nevada, Arizona, New Mexico, Hawaii and Alaska.

g. Canada

The definition of these areas may be changed at the discretion of the Executive Council. A Fellow of the ACADEMY shall be elected at each annual meeting to succeed the retiring senior member of the membership committee. The senior member shall act as chairman.

The membership committee shall be responsible for the selection of those to be recommended for election as Active Fellows of the Academy and its decision in the matter shall be final. The membership committee receives the completed application forms of those desiring active membership from the Secretary. It selects from the list of applicants those it considers worthy of recommendation to Active Fellowship in the ACADEMY.

It shall also choose those meriting associate, honorary and emeritus membership and recommend them to the Executive Council for election.

The membership committee shall investigate charges of unprofessional conduct brought against a Fellow and may recommend forfeiture of membership



in the ACADEMY to the Executive Council when such action is considered expedient.

Section 3. The program committee shall consist of five members, one of whom shall be elected annually to serve five years. It shall arrange the scientific programs for the annual meetings. The chairman of the committee shall be selected by the President of the ACADEMY from the members of the existing committee with the approval of the Executive Council.

Section 4. The committee on scientific investigation shall consist of five members, one of whom shall be elected annually to serve five years. It shall concern itself with any and all problems of scientific investigation in oncology for the purpose of stimulating and encouraging research among the members of the ACADEMY. It shall make a report of its activities at each annual meeting.

Section 5. The committee on public relations shall consist of five members, one of whom shall be elected annually to serve for five years. It shall consider all problems which appertain to such committees. It shall make a report of its activities at each annual meeting.

Section 6. The nominating committee shall consist of seven members, six of whom shall be elected at the first executive session of each meeting after nominations from the floor. The seventh member shall be elected by the



Executive Council and shall act as Chairman. Each member is to be chosen from and represent one of the geographical sections previously defined. No member may serve two successive years on the nominating committee. It shall present at the last executive session the nominations for the various officers and committees to be elected as follows:

- President
- President Elect
- Vice President
- Secretary
- Treasurer
- Member of Membership Committee
- Member of Program Committee
- Member of Committee on Scientific Investigation
- Member of Committee on Public Relations
- Two members of Executive Council to serve for one year. The age of each of these members shall be less than forty-five years.

Section 7. In the event of the death of the President Elect, or Vice President, the nominating committee which was named at the last annual meeting shall select a nominee for the office. The nomination shall be presented to the Executive Council, which shall have the power to elect the nominee to the office.

#### ARTICLE IV Meetings

Section 1. The annual meeting of the ACADEMY shall take place on the

dates and in the place designated at the preceding annual meeting by the Executive Council.

Section 2. The annual meeting shall consist of scientific sessions and at least two executive sessions, one on the first and one on the last day of the meeting.

Section 3. The induction of new Fellows shall take place at each annual meeting.

Section 4. Election of new officers shall take place at the last executive session of each annual meeting.

Section 5. Roberts' Rules of Order shall be the authority in the conduct of the meetings.

#### ARTICLE V Qualification for Membership

Section 1. The candidate must have graduated from a Class A medical school.

Section 2. The candidate for Associate Fellowship must be Board certified in his specialty or have the equivalent from the qualifying body in the country of his biomedical training.

Section 3. The candidate for Active Fellowship must have the same qualifications as the Associate Fellow and, in addition, must have made contributions to the field of oncology by his efforts in clinical or basic research,

in medical education, or elevation of standards of oncology in his own community.

Section 4. The candidate for any Fellowship must be an ethical practitioner of medicine.

#### ARTICLE VI Nomination and Election of Members

Section 1. All nominations of candidates for Active Fellowship shall be presented to the Secretary on blanks printed by the ACADEMY and must be endorsed by two Fellows.

Section 2. The application of each candidate shall be referred to the membership committee, which shall determine the candidate's eligibility. It may recommend for election to fellowship or decline the application.

No applicant shall be elected to any grade of membership except upon the recommendation of the membership committee.

#### ARTICLE VII Forfeiture of Membership

Section 1. Any Fellow or Member may be dropped from membership by

the Executive Council upon recommendation of the Membership Committee for immoral or unethical conduct, provided that the member in question has been informed of the impending action and given an opportunity to appear in his own behalf before the Executive Council.

Section 2. Any member in arrears for two years' dues without adequate explanation shall be dropped from the roll of membership on the approval of the Executive Council. No member shall be dropped from membership until three months have elapsed from the time he has received final notification of impending loss of membership.

Section 3. Attendance at meetings at least once every three years.

#### ARTICLE VIII Guests

Section 1. Any member of the medical or allied professions in good ethical standing may attend any or all of the scientific sessions but shall be required to pay the registration fee.

Section 2. Official guests of the ACADEMY are not required to pay registration fees.

#### ARTICLE IX Amendment of the Constitution and By-Laws

**Section 1.** Proposed amendments to the Constitution and By-Laws must be presented in writing to the Chairman of the Executive Council, signed by five Fellows, prior to the last executive meeting of any annual meeting of the ACADEMY, and cannot be acted upon until the next succeeding annual meeting of the ACADEMY.

**Section 2.** A copy of the proposed amendments to the Constitution or By-Laws shall be sent to each Fellow at least one month before the annual meeting.

**Section 3.** The proposed amendment shall be voted on at an executive session of the annual meeting. A three-fourths vote of those present and voting shall be required to pass an amendment to the Constitution or By-Laws.

## CONSTITUTION

## ARTICLE I

## NAME

M.M. Copeland  
R.C. Hickey  
A.G. Knudson

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revised  
10/22/69

Dr. Hickey took to  
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The name of the corporation shall be THE AMERICAN ACADEMY OF ONCOLOGY.

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THE (AMERICAN) ACADEMY OF SURGERY, INC.

BY-LAWS

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American Association for Cancer Education ✓  
American Association of Clinical Oncology  
American Cancer Society  
American College of Physicians  
American College of Radiology  
American College of Surgery  
American Radiological Society  
American Society for Cancer Research  
Association of American Cancer Institutes  
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Vice President  
Secretary  
Treasurer  
Member of Membership Committee  
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Member of Committee on Scientific Investigation  
Member of Committee on Public Relations  
Two members of Executive Council to serve for one year. The age of each of these members shall be less than forty-five years.

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*File in file  
See previous  
auth note*

INFORMATION:

10/13/69

Dr. Clark did meet with Drs. Spratt and Beattie in San Francisco. He talked with Dr. Grace over the telephone. This was the proposed meeting of the Ad hoc committee on Training in Oncology which was to meet and present a proposal to AACI group in November.

Dr. Clark said that they will try to organize an association/academy of oncology.

br

(Jh-I believe you were holding the back up?\_)

RLC said he wanted to draw up a format for the establishing of an academy of oncology. He talked to each of the three members and they were in agreement with this.

RLC said he asked Beth to get the material which he prepared several years ago on the academy of Surgery.

JoAnne  
10/21

*1st - I did + B's work  
on this*

*file*  
*Plc said to*  
*file*

July 10, 1969

Roald N. Grant, M. D.  
American Cancer Society, Inc.  
219 East 42nd Street  
New York, New York 10017

Dear Roald:

I find that I have not answered your letter of sometime ago, in which you sent me a copy of your proposal for the establishment of an American Oncologic Association.

The purpose of this letter is to remind us that at our next opportunity we should have discussions regarding this topic.

Sincerely yours,

R. Lee Clark, M. D.  
President

RLC:jh

*7-11- Copy in California ACSing.  
Sup folder D of*

*Att  
Lent to me*

# AMERICAN CANCER SOCIETY, INC.

219 EAST 42ND STREET • NEW YORK, N.Y. 10017 • (212) 867-3700

April 1, 1969

R. Lee Clark, M. D.  
President & Prof. of Surgery  
The University of Texas  
M.D. Anderson Hospital &  
Tumor Institute at Houston  
6723 Bertner Boulevard  
Houston, Texas 77025

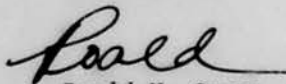
Dear Doctor Clark:

In response to our discussion in San Francisco and your request, I have enclosed a copy of the proposal I made several years ago for the formation of a federation of oncologic societies to consist of the major societies concerned with clinical oncology.

As a member of the American Radium Society, the Society of Head and Neck Surgeons, the James Ewing Society and the American Society of Clinical Oncology, I made the proposal to each of these societies. They have been considering this type of approach casually because I believe they have been afraid of losing individual identity and freedom of choice within their own societies. I can assure you that this would not be a problem with the type of federation I had in mind. The federation would primarily offer the member societies professional staff services such as the scheduling of meetings and the preparation of programs, etc.


I believe your suggestion that emphasis on the educational aspects of this type of a federation is a good one and might be the means to getting it started. I believe this has great potential for improving the care of the cancer patient.

Sincerely,



Roald N. Grant, M.D.

RNG/nv



RESEARCH  
EDUCATION  
SERVICE



PROPOSAL FOR THE ESTABLISHMENT  
OF AN  
AMERICAN ONCOLOGIC ASSOCIATION

There have been a number of recent developments in the field of clinical oncology which have given rise to the following proposal.

The most challenging of these to oncologists is the recently released report of the President's Commission on Heart Disease, Cancer and Stroke which will bring about the focusing of considerable interest and attention on clinical oncology by law makers, state health departments, university presidents and boards, the public at large, physicians, dentists, nurses, etc. Thus, there is, at this time, a great need for expert guidance and consultation from experienced clinical oncologists. Cancer researchers will, as usual, have their day in court, and their advice and guidance will be heeded. Many members of the Association for Cancer Research will no doubt be asked to testify before congressional committees, in the development of this program. Inasmuch as the clinical treatment of cancer represents a large part of the projected program, it seems very important that clinical oncologists also be consulted. The clinical oncological societies should be giving close attention to these developments. Some of these societies, are The American Radium Society, The James Ewing Society, The Head and Neck Society, The Society of Pelvic Surgeons, and the recently organized Association for Clinical Oncologists. The formation of the latter group this past year, consisting mostly of cancer chemotherapists, is an example of the fast-moving events in the field of clinical oncology.

It is proposed that some or all of the above named societies be organized under one administrative roof in order that clinical oncologists in all the various specialties represented in the five named societies would have the opportunity to provide expert guidance and assist in the development and operation of the Federal Government's new program of clinical care of cancer patients as recommended by the President's Commission on Heart Disease, Cancer and Stroke.

Another important reason for organizing this Association would be to consolidate the various scientific sessions of the various member societies. At present each of these organizations has its own scientific meeting, and since many of the papers presented are of major importance to many members of one or more of the societies, these physicians attempt to attend two or three of these scientific meetings each year, usually held at different times in different parts of the country. The result is a great deal of travel and expenditure of time and money by busy physicians. If all of the societies had their annual scientific sessions during the same week in the same city each year, it would be possible to spread the information over a wide base of American oncologists with a minimum expenditure of time and funds for travel.

The organization proposed could have the title such as the American Oncologic Association (AOA). Such an organization would consist of some or all of the societies previously named and would consist essentially of a secretariat to handle the annual scientific sessions of the member societies and coordinate them according to the desires of each society. The Board of Directors of the AOA would be made up of the officers of the component societies. They would be served by a paid, full-time executive secretary.

A central office could probably be provided at nominal cost, at such places as possibly the American Cancer Society's National Office in New York City, or Memorial Hospital, or Roswell Park Memorial Institute or M.D. Anderson Hospital

and Tumor Institute, depending upon the preferences of the Association and the availability of such space at one of the institutions named.

Since this proposal would have (a) the effect of increasing the influence and stature of clinical oncologists and (b) make their annual scientific sessions easier and better to manage and attend, and (c) preserve the unique identity and names of the individual member societies and (d) because there are no real disadvantages, this proposal is strongly recommended for consideration by the various societies named.

to  
be  
sent  
to  
the  
proper  
authorities

366-9664

James Grace - to Am C. Surg - Fri  
The Berapond Hotel - 635 Sutter  
673-9900

Dr. Spratt  
Ramona Hotel

421-1000 - San Francisco

Armed around 8.30 Mon night

Dr. Beattie

St Francis Hotel - San Francisco

already home

6:00

257

Dr. Spratt  
Ramona Hotel  
421 - 1900 - San Francisco  
Arrives around 8.30 Mon night

366-9664

James Grace - To Am C. Surg - Fri  
The Berapord Hotel - 635 Sutter

673-9900

Dr. Beattie  
St Francis Hotel - San Francisco

already there

6-1000

151

*file Paul*

To *Dr. Clark*

*7/29* 19

Hour *9:10*

WHILE YOU WERE OUT

*Sec to John Spratt / Columbia, Mo.*

☐ CALLED TO SEE YOU

REMARKS

☒ TELEPHONED

*Will attend 8:00 am  
Ad Hoc Com. Mtg.  
in California*

☐ WILL CALL AGAIN

☐ PLEASE PHONE HIM

SIGNED

*SW*

TOPS 4000  
UNIT NO. 2

*7/29 - eye on trip folder*

*File* **western union** *File* **4**

10130 SEP 26 1969

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PROBLY AS P. GIBNEY, FOR

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ON A LEE CLARK, M.L.V.

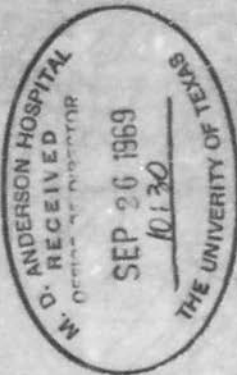
H.O. ANDERSON HOSPITAL AND TOWN HOSPITAL AND

WILL SEE WHO CURRENTLY BELONGS TO

TED HEATON

(1022).

NOT



FAX-7

20 SEP 26 1969

*9/29: copy in Calif trip folder. vol 4-10*



FAZ

9/24/69

Office of the President

*file*

Dr. Edward J. Beattie, Jr.  
Chief Medical Officer  
Memorial Hospital and Sloan-Kettering Institute  
444 East 68th Street  
New York

Dr. James T. Grace, Jr.  
Director  
Roswell Park Memorial Institute  
Buffalo, New York 14203

Dr. John S. Spratt, Jr., Director  
Cancer Research Center  
Columbia, Missouri 65201

*9/25 - copy in Long folder*

FAZ

9/24/69

Office of the President

The ad hoc Committee on Training in Oncology is scheduled to report to Nov. 2-4 meeting of AACI in Buffalo. Hope we can meet while at American College of Surgeon's in San Francisco. Tentatively set for breakfast, my room at Fairmont, Tuesday, October 7 at 8:00 a.m.

R. Lee Clark, M.D.

President

M.D. Anderson Hospital and Tumor Institute

# SLOAN-KETTERING INSTITUTE for CANCER RESEARCH

NEW YORK, NEW YORK 10021

TRAFALGAR 9-3000



Office of the President and Director

23 May 1969

Dr. Edward J. Beattie, Jr.  
Chief Medical Officer, Memorial Hospital;  
and Sloan-Kettering Institute

Dr. R. Lee Clark  
Director and Surgeon-in-Chief  
M. D. Anderson Hospital and Tumor Institute  
Houston, Texas 77025

Dr. James T. Grace, Jr.  
Director  
Roswell Park Memorial Institute  
Buffalo, New York 14203

Dr. John S. Spratt, Jr.  
Director  
Cancer Research Center  
Columbia, Missouri 65201

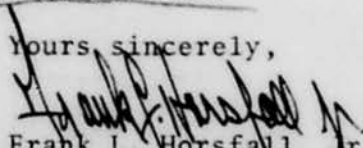
Gentlemen:

At the last meeting of the Association of American Cancer Institutes at the Cancer Research Center, Columbia, Missouri, 18-20 May 1969, it was recommended that an ad hoc Committee on Training in Oncology should be designated.

I am happy to invite each of you to serve on this Committee with such delegates from each of your institutions as you may wish to join with us. Inasmuch as Lee Clark initiated the recommendation for the Committee, it seems appropriate to propose that he serve as Chairman.

It is suggested that a preliminary report might be provided to the members of the Association at their next meeting at Roswell Park, 2-3 November 1969.

Yours sincerely,

  
Frank L. Horsfall, Jr., M.D.  
President, Association of  
American Cancer Institutes

cc: Dr. Edwin A. Mirand

6/9/69 - Copy to B & one in Trip file  
9/25/69 - Copy in trip folder (L.H.)  
RESEARCH UNIT OF MEMORIAL SLOAN-KETTERING CANCER CENTER