10.03 Association of American Cancer Institutes (AACI) - Membership Committee, 1975

Office of the President

The University of Texas MD Anderson Cancer Center

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Interoffice Memorandum

TO:       Dr. R. Lee Clark

FROM:    Dr. Murray M. Copeland

DATE:    December 5, 1975

SUBJECT:

Dear Lee:

Please find attached a copy of the Chairman's Report of the AACI Membership Committee meeting held at the Ramada O'Hare Inn, December 1, 1975, in Chicago. This is to be sent to all members of the committee requesting any comments or changes felt desirable by the committee; otherwise they stand approved as presented.

This was a meeting filled with difficult problems and requiring considerable discussion before decisions were made.

Very sincerely yours,

Murray M. Copeland, M. D.

MMC: bv; sw
Attachment
THE UNIVERSITY OF TEXAS SYSTEM CANCER CENTER

Office of the President

December 5, 1975

TO: Members of the AACI Membership Committee:

Dr. Edwin Mirand, ex officio
Dr. Robert O. Johnson
Dr. C. Ronald Koons
Dr. Alvin M. Mauer
Dr. Timothy Talbot
Dr. R. Lee Clark, President
Dr. Albert Owens, President-elect

FROM: Dr. Murray M. Copeland

Please find attached the Chairman's Report of the AACI Membership Committee meeting held at the Ramada O'Hare Inn, December 1, 1975, in Chicago. If I do not hear from you within ten days, I will consider the minutes approved as presented.

Sincerely,

[Signature]

Murray M. Copeland
Chairman

MMC:BV:sw
Attachment
CHAIRMAN'S REPORT
AACI MEMBERSHIP COMMITTEE MEETING
Ramada O'Hare Inn
Chicago, Illinois
December 1, 1975

MEMBERS PRESENT:

Dr. Murray M. Copeland, Chairman
Dr. Robert O. Johnson
Dr. C. Ronald Koons
Dr. Alvin M. Mauer
Dr. Edwin A. Mirand

(See Agenda attached, Exhibit I)

A. Policy decisions for review and/or recommendations

1. The committee recommends that the three letters of recommendation should be maintained. The committee will develop guidelines for recommendations to be sent to the candidates requesting membership. A list of current members of the AACI will be attached to the guidelines.

2. With respect to the Canadian Cancer Institutions becoming other than corresponding members, the committee discussed, at length, the change of status of these potential candidates to regular membership, and it was felt:

   (a) they would not currently represent the total interests of American Cancer Institutions with reference to using federal funds, and,

   (b) that there is the possibility of conflict with the objectives of the UICC should the AACI develop into an international organization by taking in other than United States members.

   The committee, aware of the mutual enhancement of scientific expertise offered by members other than those from the United States, which accrue through the vehicle of corresponding memberships, and the committee, because of the probability of administrative conflicts between American and international cancer institute members, recommends:

   That all foreign members elected shall continue to be in the status of Corresponding Membership.
B. Completed applications for regular member, category Comprehensive Cancer Center, accompanied by three letters of recommendation. The following actions were taken:

1. The Illinois Cancer Council (Dr. Samuel G. Taylor, Director)

   After due consideration the committee recommends that it be admitted to regular membership, category Coordinated Cancer Center.

   It is further requested that the By-laws Committee re-define this category in the By-laws to clarify parameters of the definition of Coordinated Cancer Centers. The following format is suggested:

   ARTICLE III, Section 2, a.2. Coordinated Cancer Center (a) defined as a major component of an organization or institution i.e. of medical school, or university, or free-standing which will permit emphasis on, and engagement in, a broad spectrum of clinical and basic cancer research and training; or (b) defined as an appropriate geographical consortium of organizations or institutions i.e. medical schools, or universities or cancer institutes or free-standing cancer organizations which will permit emphasis on and engagement in a broad spectrum of clinical and basic research and/or training. If there are within the consortium, members, who by their individual qualifications may become members of the AACR, such membership should not be denied.

2. The University of California at Los Angeles Cancer Center (Dr. Richard J. Steckel, Director)

   After due consideration the committee recommends that it be admitted to regular membership, category Comprehensive Cancer Center, as requested.

3. The University of Louisville Regional Cancer Center (Dr. Charles E. Kupchella, Associate Director)

   After due consideration the committee recommends that it be admitted for regular membership, category Special Cancer Center because their current strengths are largely in the clinical area.

C. Completed application for regular member, category Coordinated Cancer Center accompanied by three letters of recommendation. The following action was taken:

1. The Cancer Institute Hahnemann Medical College and Hospital (Dr. Isadore Brodsky, Head)

   After due consideration the committee recommends that it be admitted as a regular member, category Coordinated Cancer Institute as requested.
D. Completed application for regular member, category Special Cancer Center, without sufficient letters of recommendation. The following action was taken:

1. Leo Goodwin Institute for Cancer Research (Dr. Joel Warren, Director)

   After due deliberation the committee felt that there was sufficient information available to consider the request noting that it is a cancer research branch of Nova University and recommends regular membership, category Special Cancer Center as requested.

E. Completed applications held in abeyance pending site visits and which are currently without sufficient letters of recommendations. The following actions were taken:

1. Regular member, category Comprehensive Cancer Center

   (a) Vincent T. Lombardi Cancer Research Center (Dr. John F. Potter, Director)

2. Regular member, category Special Cancer Center

   (b) The University of Texas Medical Branch Clinical Cancer Center

      (Dr. William C. Levin, Principal Investigator)

The Secretary was called upon to give a report on the current status of the pending on-site visits. The report indicated that neither institution wished to have an on-site visit prior to February 1976. Therefore, the committee deferred further action on these two applications until the on-site visits are completed after the February 1976 deadline.

F. Partial application for regular member, category Comprehensive Cancer Center

The following action was taken:

1. Yale Comprehensive Cancer Center (Dr. Jack W. Cole, Director)

   After due deliberation the committee recommended that action on the Yale Comprehensive Cancer Center be deferred due to lack of a completed application for review. The secretary was instructed to urge Dr. Cole to forward a completed application as soon as possible.

G. Application deferred for clarification from June 19, 1975, meeting

The following action was taken:

1. Frederick Cancer Research Center (Dr. Robert E. Stevenson, General Manager)

   The committee reviewed the application and felt that the letter of explanation from Dr. Stevenson was entirely adequate pointing out that
the applicant had filed the request for membership as an institution and not as a managing contractor. The committee, under these circumstances, felt that the request should be given the same treatment as that given the Oak Ridge National Laboratory, (see letter attached, Exhibit II); and, therefore, recommends that the Frederick Cancer Research Center be approved for regular membership, category Special Cancer Center, as originally requested.

H. Letters of inquiry

The Secretary submitted a list of inquiries made by other cancer institutes for membership into the AACI, (see Exhibit III). The Secretary has also written Dr. Thomas J. King, Director of the Division of Cancer Research Resources and Centers, requesting a list of approved cancer centers which have been recognized by the National Cancer Institute. In addition, the Secretary has mailed 178 applications for membership, world-wide, with a copy of the By-laws and an AACI brochure requesting applications for corresponding membership in the AACI.

I. Status of the By-laws

The committee, after a review of the By-laws, and noting the memo sent by Dr. Robert Hickey (see Exhibit IV) with recommendations for changes and additions to the By-laws, requests that the Chairman of the By-laws Committee properly present for approval at the Annual meeting of the AACI in Memphis, January 27-29, 1976, an edited copy of the revised By-laws containing the changes which were circulated, but not properly discussed, at the June 20, 1975, meeting in Boston. This will greatly enhance the interpretation of requests from applicants. It was noted in the By-laws Committee Report given at the Boston meeting on June 19, 1975, on Page 3, that "the By-laws proposed shall be sent to the total membership for action as the first item of business at the January 1976 meeting after study by the Board of Directors."
AACI Membership Committee Meeting
Ramada O'Hare Inn
Chicago, Illinois
December 1, 1975, 9:00 a.m.

AGENDA

A. Policy decisions for review and/or recommendations

1. Reevaluation of the necessity of letters of recommendation

2. Consideration of Canadian Cancer Institutions as regular members of the AACI

B. Completed applications - Regular member, category Comprehensive Cancer Center
   (3 letters of recommendation included)

   1. Illinois Cancer Council (Dr. Samuel G. Taylor, Director)
      Chicago, Illinois

   2. UCLA Cancer Center (Dr. Richard J. Steckel, Director)
      Los Angeles, California

   3. University of Louisville Regional Cancer Center (Dr. Charles E. Kupchella, Associate Director)
      Louisville, Kentucky

C. Completed application - Regular member, Category Coordinated Cancer Center
   (3 letters of recommendation included)

   1. Cancer Institute Hahnemann Medical College and Hospital (Dr. Inadore Brodsky, Head)
      Philadelphia, Pennsylvania

D. Completed application - Regular member, Category Special Cancer Center
   (without sufficient letters of recommendation)

   1. Leo Goodwin Institute for Cancer Research (Dr. Joel Warren, Director)
      Fort Lauderdale, Florida

E. Completed applications - Pending site visits
   (without sufficient letters of recommendation)

   1. Regular member, Category Comprehensive Cancer Center

      (a) Vincent T. Lombardi Cancer Research Center (Dr. John F. Potter, Director)
          Georgetown University Medical Center
          Washington, D.C.

   2. Regular member, Category Special Cancer Center

      (b) The University of Texas Medical Branch Clinical Cancer Center
          (Dr. William C. Levin, Principal Investigator)
          Galveston, Texas
AGENDA - Page 2
AAGC Membership Committee meeting
December 1, 1975

F. Partial Application - Regular member, Category Comprehensive Cancer Center

1. Yale Comprehensive Cancer Center (Dr. Jack W. Cole, Director)
   Yale University
   New Haven, Connecticut

G. Application deferred for clarification from June 19, 1975 meeting

1. Frederick Cancer Research Center (Dr. Robert E. Stevenson, General Manager)
   Frederick, Maryland

   "The Committee recommended deferral, with advice to the applicant to formally clarify its relationship with the National Cancer Institutes which the Committee has been informed is its parent organization."

H. Letters of inquiry

I. Other business

1. Status of the By-laws
Dear Ed:

Enclosed is the application for membership of the Frederick Cancer Research Center in the American Association of Cancer Institutes. Because FCRC is not like other academic or government institutions in either its management, organization, or community role, I am submitting this supplementary information to flush out some of the inadequacies I felt in completing the form for membership application.

FCRC is like the Oak Ridge National Laboratory in that the facilities are wholly government owned but are managed and operated by a contractor for the government. FCRC was established by the National Cancer Institute as a facility which would provide investigators from the United States and other countries resources not usually available in an environment which fosters the performance of pioneering and innovative multi-disciplinary programs in cancer research and development.

Three major types of programs are ongoing at the facility: NCI research, which includes basic and applied research projects which are part of the ongoing programs of NCI Divisions. This research may be performed by NCI staff members assigned to FCRC, or performed by contractor personnel in response to perceived NCI needs or by contractor personnel in a basic research program who are free to propose and implement lines of research they initiate. Non-NCI research here at the facility includes specific cancer research performed by outside investigators or cancer-related research selected for performance here which is reviewed by the NCI Executive Committee for relevance and for assignment of resources. The third category of activity includes that of research resource development and production. Examples of this would be virus preparations, animals, reagents and instrumentation which would be used either at FCRC or for distribution through resource programs at NCI to other contractors engaged in various aspects of the National Cancer Plan.

Although FCRC is managed by an independent contractor, in this case Litton Bionetics, Inc., all programs and activities here are subject to review and control by the National Cancer Institute. The contract to manage and operate the Center is let on a competitive basis for one-year intervals and is subject to review and approval by extramural and intramural mechanisms at NCI.
It should be emphasized that this application is being forwarded on behalf of FCRC as an institution and not as an application by the managing contractor. Should the managing contractor change, key personnel appointed to management and scientific direction would be reviewed and approved by peer review groups, as was the case initially. Under terms of the contract, the contractor may not hire, or fire key personnel without concurrence of the NCI. Within these constraints, however, the management is free to operate, establish policies and determine the day-to-day conduct of its business without government interference. On an annual basis, Program Plans are submitted, reviewed and approved and are then negotiated with the National Cancer Institute to provide levels of funding commensurate with the work required. Progress Reports to the NCI are furnished on a bi-monthly basis and complete fiscal and accounting data are provided on a monthly basis to the Administrative Contracting Officer resident on the premises.

You will note that I have departed from your suggested outline of listing personnel by department categories since we are organized along project and source of funding categories. This will become apparent when the Table of Organization is reviewed and is consistent with the philosophy that each scientist/program leader has control and responsibility for his own project.

The administration of the science programs is divided into two broad areas. In one, under Dr. John Landon, projects are funded by programs within the NCI with similar program interests and responsibilities. The objectives and level of effort of these is determined on an annual basis by consultation with program officials at the NCI. Projects under this type of funding include basic research, applied and developmental research and resource production.

In the Basic Research area, Dr. Hanna and his staff receive funding directly from the Office of the Director, NCI, initiate their own research projects de novo and are not dependent upon funds from specific NCI divisions for the implementation of their work. This program was instituted by a special mandate from the National Cancer Advisory Board and was designed to foster innovative research without regard to program planning decisions by NCI staff scientists/administrators.

One other Institute of NIH, NINDS, currently has a program in slow viruses resident at FCRC. This program was determined to be cancer related by the NCI Executive Committee and is directed by personnel of NINDS with Litton Bionetics supplying some support personnel only. Personnel in this program and those NCI employees who are located at FCRC do not publish scientific papers over an FCRC masthead but instead are considered to be representatives of their parent organization and, as such, publish with that attribution.

Individual members of the contractor's staff have personal professional relationships with nearby universities in terms of academic appointments and service as thesis advisors. There are no formal institutional affiliations and none are contemplated in the future. Within the contract, funds have been provided for post doctoral fellows and visiting scientists and educational opportunities involve workshops and seminars on topics of current scientific interest.
In collaboration with a local liberal arts college, Hood College, a curriculum for the Master's Degree in biomedical sciences has been proposed and facilities at FCRC, as well as interested members of the staff, will be participating as part of a conscious educational outreach.

I hope this will answer most of the obvious questions about the FCRC organization and structure. If not, I'll be pleased to supply any additional information needed.

Sincerely yours,

Bob

ROBERT E. STEVENSON, Ph.D.
General Manager
Since the last Membership Committee meeting and the Annual Meeting in June, information concerning the AACT along with application forms, By-Laws, etc. have been sent to the following. No replies or applications have been received to date.

7-10-75  Children's Hospital of Philadelphia  
34th Street & Civic Center Blvd.  
Philadelphia, Pa. 19104  
(Joseph B. Pitts, Project Director, Division of Oncology)

10-21-75  Hospital de Clinicas "Dr. Manuel Quintela"  
Universidad de la Republica  
Facultad de Medicina  
Montevideo, Uruguay  
(Prof. Dr. Helmut Kasdorf, Director, Dept. of Oncology)

10-28-75  Institut Jules Bordet  
Centre des Tumeurs de L'Universite Libre de Bruxelles  
Rue Heger-Bordet 1  
1000 Bruxelles  
(Dr. H. J. Tagnon)

9-29-75  Medical College of Virginia/  
Virginia Commonwealth University  
Cancer Center  
MCV Station  
Richmond, Virginia 23298  
(Dr. Walter Lawrence, Jr. Director)

10-3-75  Nebraska Methodist Hospital Radiologic Center, Inc.  
8303 Dodge Street  
Omaha, Nebraska 68114  
(Dr. Ronald E. Waggener, Radiotherapist)

9-29-75  Universite de Lausanne  
Institut de Biochimie  
21, rue du Puginon  
CH - 1011, Lausanne, Switzerland  
(Prof. H. Isliker)

8-11-75  University of Massachusetts  
School of Medicine  
St. Vincent Hospital  
25 Winthrop Street  
Worcester, Mass. 01610  
(Dr. Gilbert H. Friedell, Chief of Pathology)

8-11-75  Cancer Research and Treatment Center  
University of New Mexico  
Health Sciences Center  
900 Camino de Salud N. E.  
Albuquerque, N. M. 87106
December 3, 1975
Page 2

10-27-75  University of Michigan
           Cancer Research Institute
           4748 Medical Science II
           Ann Arbor, Michigan  48104
           (Dr. Burton L. Baker
            Chairman)

9-26-75  University of Pittsburgh
           Extramural Cancer Activities
           Room 103BJ, Scalfe Hall
           Pittsburgh, Pa.  15261
           (Mr. Ronald Tess,
            Administrative Assistant)

9-23-75  Comprehensive Cancer Center
           University of Puerto Rico
           Medical Sciences Campus
           G. P. O. Box 5067
           San Juan, Puerto Rico  00936
           (Dr. Enrique Perez-Santiago
            Director)

11-24-75  Australian Cancer Society
           P. O. Box 25
           Kogarah, Sydney, N.S.W.  2217
           (Mr. Giles Pickford)

11-24-75  Radiological Institute for
           Exp. Gerontology
           Primate Center
           151 Lange
           Kleiweg - Ryswijk (Z H)
           Netherlands
           (Dr. D. W. van Bakkum)
I. The Chairman had communicated with two groups, the By-Laws Committee of 1974, and the By-Laws Committee of 1975. In addition, he had discussed the By-Laws in an ad hoc manner with others in the organization.

II. It is proposed, that this be in essence a first reading, and that:

A. In order to establish continuity in the officer structure of the Association, the path of Vice President to President, and President to the Board of Directors have an additional step, the Chairmanship of the Board of Directors be assumed by the Immediate Past President. The path would be Vice President, to President, to Chairman Board of Directors, each for one year.

B. The President shall be the Chief Executive Officer.

C. This structure would permit the Executive Director or Executive Secretary, if hired, to report directly to the President.

D. The Board of Directors would remain the same except for this change, and an expansion will be designated, i.e., one additional member from the Council of Affiliate members.
III. The format of the membership would remain essentially as outlined in June 1974, but Councils are proposed. A greater emphasis would be made toward a working relationship with the Association of Community Cancer Centers (ACCC) as affiliate members.

Specifically, it is proposed that there be four councils:

A. Council of Regular Members - Comprehensive, Coordinated, Special and Government agencies. These retain the voting prerogative.

B. Council of Sustaining Members - Invited would be such as the American Cancer Society, certain industrial corporations, and others. These would be without vote.

C. Council of Liaison and Corresponding Members - As identified. These would be without vote.

D. Council of Affiliate Members - From this Council, one directorate position would be made available on the Board of Directors to the affiliate members after 8 member institutions have been elected. In voting, the Affiliate Member would vote through the Regular Members i.e. the Coordinated or Comprehensive center, with whom they are affiliated by geographical regions.

IV. The meeting format may need to be altered. It is proposed that this be tried on a trial basis next year (site now designated as Memphis) in January. The major council would meet individually and separately, i.e. the Affiliate Members might meet separately,
(the ACCC) and also the Council of Regular Members (joined by Sustaining and Liaison and Corresponding Members). A plenary session would bring all Councils together.

The President, through Dr. James Donovan an Affiliate member leader, would invite some of the ACCC to the Memphis meeting as guests.

V. With respect to action: After discussion it was proposed, as a clear majority of the membership was not present, that no binding action should be taken on the By-Laws changes. An indication of the Proposals II and III was expressed and unanimously approved by those present.

The By-Laws proposed shall be sent to the total membership for action as the first item of business at the January 1976 meeting, after study by the Board of Directors.

VI. Not for action: It was brought to the attention of the group that a Canadian center was being considered for membership. Thus, it might be more appropriate to consider the designation of "Association of North American Cancer Centers". No action was taken upon this.

Respectfully submitted,

[Signature]

Robert C. Hickey, M.D., Chairman
By-Laws Committee, ACCI

RCH:corr

Enclosed
ASSOCIATION OF AMERICAN CANCER INSTITUTES

ORGANIZATION STRUCTURE FORMAT

President 1 year
Vice President 1 year

Executive Secretary

Chairman Board of Directors (Immediate Past President) 1 year

Board/Directors 3 years (2 selected annually)

6 Directors 1 Director

Council of Members

Regular:
Comprehensive
Coordinated
Special
Government

Sustaining

Liaison
Corresponding

Affiliate:
ACCG
Other
TO:     Dr. Michael J. Brennan (Michigan Cancer Foundation)
        Dr. Robert O. Johnson (University of Wisconsin Medical Center)
        Dr. John Totter (Oak Ridge Laboratory)
        Dr. John E. Ultmann (University of Chicago Cancer Center)
        Dr. Jack Hartmann (Fred Hutchinson Cancer Center)
        Dr. John Spratt, Jr. (ex-officio)
        Dr. E. A. Mirand (ex-officio)

SUBJECT: By Laws of Association of American Cancer Institutes

Gentlemen:

1) Enclosed herewith is a reading copy of the previous notes and draft sent to you, with minor editorial modifications.

2) I've had no response from the previous mailout.

3) I would like your firm opinion. Shall we plan to meet at 0800 Tuesday June 25th in Detroit; or, is our previous telephone input, correspondence, and previous meetings satisfactory?

4) My telephone numbers are as follows:

   Office  713/792-3200
   Home    713/464-0668

See you in Detroit, at 0800 Tuesday-- or later.

Sincerely,

Robert C. Hickey, M. D.
Chairman, By Laws Committee

Enclosures
ASSOCIATION OF AMERICAN CANCER INSTITUTES

BY-LAWS

ARTICLE I

Name

The Association shall be called the Association of American Cancer Institutes and shall here and after be designated as the Association.

ARTICLE II

Objectives

The objectives of the Association shall be:

1. To afford an opportunity for the leadership of cancer institutes and centers throughout the world to meet and discuss mutual problems at appropriate intervals; and

2. To foster interinstitutional collaboration on state, regional, national, international programs from the control of cancer through research, education and service; and

3. To support investigations into the causes, nature, treatment, rehabilitation, and prevention of malignant diseases by encouraging the exchange of ideas, information, personnel, and special facilities among groups with predominant interests in cancer; and

4. To foster educational and training opportunities in the appropriate biomedical sciences;
5. To provide information to Federal, State and local
governments and private and civic organizations concern-
ing cancer research, lay and professional education, medical
care and rehabilitation of cancer patients; and
6. To hold meetings of delegates from the membership in order
to expedite the aforementioned purposes.

ARTICLE III

Membership

Section 1. Classes of Membership

The membership of the Association shall be divided into three major
classes:
Regular Membership, Associate Membership and Corresponding Membership

Section 2. Qualifications for Membership

a. Regular members of the Association of American Cancer
Institutes shall include only those institutions and/or
organizations within the United States which shall be
recognized for membership purposes after review and
re-review by the Membership Committee as comprehensive,
coordinated and special cancer centers, such as:
1. Comprehensive Cancer Institutes and/or centers de-
defined to possess a wide variety of clinical disciplines
related to patient care, including rehabilitation; a broad
range of research and training programs to include programs
in both clinical and basic biologic sciences; and out-reach
programs.
2. **Coordinated Cancer Center** defined as a major component of an organization or institution i.e. of medical school, or university, or free-standing which will permit emphasis on, and engagement in, a broad spectrum of clinical and basic cancer research and training.

3. **Special Cancer Center** defined as an institution within the United States, whether related or unrelated to a medical school, university, or a division of an industrial organization, etc., but which places emphasis on a spectrum of basic and/or clinical cancer activities, and which serve as focal points for development, training and/or research.

4. **Federal agencies with major cancer oriented programs** as noted in Section 2a (1) or 2a (2) above will be invited as affiliates with vote to participate in the activities of the Association.

**Note:** A pedagogical mechanism must obtain in the categories above, where applicable, which will permit greater emphasis on recruitment of graduate and post-graduate students into basic or clinical cancer research and which will provide cooperative programs with the local medical profession, hospitals, etc.

b. **Associate Members** are usually multidisciplinary community centers serving a geographical area or region. The center must be organized, have discrete capabilities, be recognized for expert cancer care and, if eligible, have a clinic
or hospital approved program of the American College of Surgeons and/or are affiliated with a comprehensive or coordinated center.

c. **Corresponding Membership** may be held by selected cancer institutes and centers or other organizations outside the United States with a major component devoted to cancer activities; these should be represented by the Senior Scientific Head in each instance.

**Section 3. Procedure for Membership**

1. A completed application form shall be filed with Secretary-Treasurer at least three months before a meeting of the membership of the Association requesting membership in an appropriate category. Accompanying the completed application, supporting letters from three spokesmen from member organizations of the Association shall be submitted, in lieu of site visit, indicating the qualifications of the organization requesting membership. The Secretary-Treasurer will distribute to the regular members all pertinent information on each proposal at least two months before a meeting. Any objections by the members should be sent to the Secretary-Treasurer for immediate transmittal to the membership committee.

2. A re-review should be carried out on each *regular and associate* member every three years, or as custom shall dictate, for evaluation and appropriate change of status where indicated.
3. Each Regular Member institution, organization, or agency shall be authorized to appoint up to three representatives, one of whom must be the Senior Scientific Director; he shall cast the one vote for the institution. In a Director's absence, his designee shall act with the same authority.

From the staffs of these institutions, other individuals may be appointed to serve the Association in an ad hoc capacity for any of a variety of purposes.

Section 4. Election to Membership

a. An affirmative vote of four-fifths of the Regular members is required for admission for all memberships.

b. The Regular members may vote by mail ballot after appropriate discussion at a regular meeting of the membership.

c. The Board of Directors shall have the authority to hold over for further consideration any application which does not fully comply with the foregoing and all other requirements.

d. Regular Membership. Organizations elected to Regular membership will become members of the Association following notification by the Secretary-Treasurer and will be invited to appoint a delegate and alternates as prescribed in the By-laws, Article III, Section 2a4. Each institution will notify the Secretary-Treasurer in writing, designating its representatives. These delegates will constitute the active membership of the Association.

e. Associate and Corresponding Membership. Applications for Associate and Corresponding Membership shall follow the same procedure as that used for Regular
memorial. Corresponding members shall not have the
power to vote, nor shall Associate Members.

Section 5. Attendance
Any member or member institution who has not been properly excused
by the Board of Directors and who has not attended a least one called
meeting per year may be dropped from membership at the discretion of
the Board of Directors.

ARTICLE IV
Meetings

Section 1. Annual Meetings of the Association
The President shall call at least one annual meeting of the General
Association and at least one annual meeting of the Board of Directors
and that the annual meeting be held in January. The place and time
of a scheduled meeting may be changed if all officers agree to such
a change.

Section 2. Special Meetings
Special meetings of the Association shall be held at the call of the
President or at the written call of a majority of the Board of Directors,
delivered to the President. Upon receipt of such notice, the President
shall forthwith give notice and call such a special membership meeting
within six (6) weeks after receipt of the request.

Section 3. Notice of Meetings
All members of the Association shall be notified in writing at least
ten (10) days in advance of any meeting. It shall be required that
the notice state the object of the meeting, including any change of By-laws
or Articles of Incorporation, or if the subject of incurring financial debt, or
the dissolution of the Association is to be considered.
Section 4. Quorum

Fifty percent of the voting members of the Association shall constitute a quorum to conduct business. In lieu of a quorum, the Secretary Treasurer may poll the membership by mail on specific actions at the instruction of the President.

Section 5. Voting Procedure

Except where provided otherwise in the By-laws, all questions arising in the business meetings of the Association, including meetings of the Board of Directors, the standing committees and ad hoc committees, shall be decided by the majority of votes cast and, in every case of a tie, the President or Chairman shall have a casting vote. Voting shall be a voice vote or by a show of hands and may be by secret ballot if requested by one Regular Member.

ARTICLE V

Officers and Board of Directors

Section 1.

The Officers of the Association shall consist of a President, Vice-President and Secretary-Treasurer. The Vice-President shall be designated President-Elect of the Association. These three officers must be delegates or alternates from Regular member institutions.

Section 2.

The Board of Directors shall consist of the officers of the Association, the immediate past President, and six (6) elected directors. The
of Directors shall serve as the Executive Committee of the Association. Six directors shall be elected at the first meeting following adoption of the By-Laws, to serve the following terms: two for three years, two for two years, and two for one year. After the first year, two directors shall be elected annually. At each annual meeting of the Association, two members of the Board of Directors shall be elected to serve for a period of three years.

Section 3.
The President and the Vice-President shall be elected at the annual meeting by a majority vote of all voting members present. These two officers shall serve for one year, (until the next annual meeting of the Association), or until their respective successors have been elected and have qualified. The Secretary-Treasurer shall be elected at an annual meeting of the Association and shall serve for three years, or until a successor is elected and has qualified.

ARTICLE VI
Duties of Officers and Board of Directors

Section 1.
The President shall preside at the meetings of the Association and the Board of Directors and shall perform such other duties as custom and parliamentary usage may require. He or she shall appoint all committees and shall designate those Association members who may countersign all Association checks or drafts. He or she shall be the titular head of the Association during the term of office. It shall be his or her responsibility to promote the scientific achievements of the profession and to foster
harmonious relationships throughout the membership. All appropriate
correspondence, news releases, etc., shall be in his or hers name or
by the Secretary with the President's approval.

Section 2. Vice-President

The Vice-President shall preside in the absence of the President, and
on the President's death resignation or removal, shall succeed to the
Presidency for the unexpired portion of the President's term of office.
He or she shall also be designated as the President-Elect and shall
assume the Presidency at the termination of the President's term of office.

Section 3. Secretary-Treasurer

The Secretary-Treasurer shall record the minutes of the annual and
special meetings of the Association and receive and care for all records,
papers, and documents belonging to the Association. He or she shall
collect dues as fixed by the Board of Directors and shall be responsible
for the safekeeping and disbursement of all funds, shall keep accounts
and receive all dues and money belonging to the Association and shall pay
out the same on the order of the President. He or she shall appoint a
certified public accountant to perform an annual audit and make a report
of the results of the audit at the annual meeting of the Association.
He or she shall notify each member of the Association as to the time
and place of each meeting and provide an agenda for the meeting. He or
she shall compile and keep current a list of the members in good standing
of the Association, noting correct names and addresses of each. The
Secretary-Treasurer shall record a cause to be recorded the minutes of
the Association at the annual meeting. Copies of same shall be forwarded
to members upon request.

Section 4. Board of Directors

The Board of Directors will review all committee reports and make appropriate recommendations to the Association. The Board of Directors shall develop such policies and procedures deemed necessary for the discharge of Association business and shall present these to the membership at the annual meeting for their approval. It shall be empowered to act in the name of the Associate between annual meetings.

Section 5. Vacancies

Vacancies occurring in any office of the Association may be filled by appointees designated by the President, and the individuals so appointed shall hold office until the next Board or annual meeting of the Association.

Section 6. Quorum

Fifty percent (50%) of the voting members of the Board of Directors present at a called meeting shall constitute a quorum. See Article IV, Section 4.

ARTICLE VII

Committees

The President shall be entitled to designate such committees as he or she may deem to be in the best interests of the Association, and shall be empowered to assign additional functions to existing committees or to create new committees as the business of the Association may require. A member of the Board of Directors shall serve as chairman of each committee.
Section 1. The standing committees shall be as follows:

a. Board of Directors
b. Finance Committee
c. Membership Committee
d. Arrangements and Public Relations Committee
e. Policy and Programs Committee
f. Nominating Committee
g. By-laws Committee

Section 2. Duties of Committees

a. Board of Directors. Refer to Article V, Section 2.

b. Finance Committee. The Finance Committee shall consist of the President as Chairman, the Secretary-Treasurer of the Association, and one other member of the Association appointed or reappointed by the President at the time of the annual meeting. The Finance Committee shall meet at such time as designated by the President and at the time of the annual meeting to consider recommendations for dues and special assessments and to audit the financial records submitted by the Secretary-Treasurer.

c. Membership Committee. The membership committee shall consist of a chairman appointed from the Board of Directors and by the President and four additional members. The committee shall review all applications, letters of recommendation and all other data pertinent to the candidate organizations applications for membership. The committee shall also consider any objections which may be raised by the membership. After due deliberation, the committee will submit in writing its recommendation
for approval or disapproval to the Secretary-Treasurer for review by a called meeting of the Board. With approval of the Board of Directors, the applications will be considered at the next meeting of the membership. If time does not permit, the Secretary-Treasurer is empowered to bring the recommended applications directly to the next meeting of the membership.

d. Arrangements and Public Relations Committee. The Arrangements and Public Relations Committee shall consist of a chairman appointed by the President, and additional members from the organization hosting the meeting. The Secretary-Treasurer shall be an ex-officio member of the committee. The committee shall make local arrangements for the meetings and shall approve before release to the press all items of public interest about the meetings and the Association. It shall be the duty of the committee to promote good public relations. All press releases shall be made in the name of the President of the Association or by the Secretary with the President’s approval.

e. Policy and Programs Committee. The Policy and Programs Committee shall consist of three members appointed by the President to serve for one year. The Chairman shall be appointed from the Board of Directors by the President. The Committee shall review the policies of the Association which may affect its objectives as they interface with various national and international organizations. The Committee also shall keep continuously under surveillance and review both national and international programs with which the Association may interact and recommend other Association opportunities which exist for international efforts.
The findings and recommendations of the Committee are to be reported to the Board of Directors two months prior to the annual meeting of the Association.

f. Nominating Committee. The Nominating Committee shall consist of three members appointed by the President to serve for one year. The Chairman of this committee shall not be a member of the Board of Directors. The committee shall nominate the following officers, to be voted upon at the executive session of the annual meeting: Vice-President (President-Elect), Secretary-Treasurer, and two members of the Board for three year terms, except that with the adoption the first By-laws two of the six members will be nominated for a one year's term, two members for a two year's term, and two members for a three year's term. Nothing in this By-law shall be construed as preventing nominations for these Association offices from the floor.

g. By-laws Committee. The Committee on By-laws shall consist of a chairman and at least two members appointed by the President to serve for one year. It shall be the duty of this committee to receive from the membership suggested changes in the By-laws and to recommend to the membership those changes which it deems necessary and desirable.

Section 3. Ad Hoc Committees and Liaison Representatives.

a. Ad Hoc Committees. Ad hoc committees shall consist of three or more members appointed by the President to serve only for such time as is necessary to complete the assigned mission.

b. Liaison Representatives. The President shall appoint a person or persons to act in a liaison capacity between any association or organiza-
tion and the Association of American Cancer Institutes as the circumstances demand; this appointment shall be mutually agreeable to both organizations.

ARTICLE VII

Contracts, Grants, Loans, Checks and Deposits

Section 1. Contracts and Grants

The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract, accept grants, or execute and deliver any instrument in the name of and on behalf of the Association, and such authority may be general or confined to specific instances.

Section 2. Loans

No loans shall be contracted on behalf of the Association and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances in which the Association owns insured collateral with an appraised value equal to or greater than the value of the loan. However, no loan in excess of $1000.00 shall be contracted unless the President first presents the loan proposal at a membership meeting and an approving resolution is adopted by a quorum majority of the voting members present approving the loan.

Section 3. Checks, Drafts and Other Monetary Orders

All checks, drafts or other orders for the payment of money, notes or other evidences or indebtedness issued in the name of the Association shall be signed by the Secretary-Treasurer or by such officers or agents, agent or agents of the Association as may be designated and in such manner
as shall from time to time be determined by resolution of the Board of Directors.

Section 4. Deposits
All funds of the Association not otherwise employed shall be deposited from time to time to the credit of the Association in such banks, trust companies or other depositories as the Board of Directors may select.

ARTICLE IX

Dues
Annual dues may be established by the Board of Directors of the Association in such amounts as it deems necessary to defray operating expenses. After the first year of operation, the annual dues recommended by the Board of Directors of the Association shall be approved by the voting members at the annual meeting of the Association.

ARTICLE X

Amendments
An amendment to the By-laws must be proposed first in writing to the Committee on By-laws and then submitted to the Secretary-Treasurer of the Association at least two months before a regular meeting at which the amendment is to be acted upon. The Secretary-Treasurer shall notify the members of the Association of the proposed amendment at least thirty days before the meeting. The amendment shall be voted upon at any regular or special meeting of the Association unless otherwise stated by the Secretary-Treasurer at the time of notification of the proposed amendment. An affirmative vote of two-thirds of all voting members shall be necessary
for its passage.

ARTICLE XI

Rules of Order

The deliberations of the Association shall be governed by parliamentary usage as contained in Robert's Rules of Order unless otherwise determined by a two-thirds vote of the voting members present.

ARTICLE XII

Miscellaneous

No part of the assets of the Association shall inure to the benefit of, or be distributable to, its members, officers or other private persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth. No substantial part of the activities of the Association shall be the verbal or written distribution of propaganda, or otherwise attempting to influence legislation, and the Association shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the Association shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 (or the correspond-
ARTICLE XIII

Indemnification of Officers and Directors Against Liabilities and Expenses in Action

A director or officer, or former director or officer of this Association, and his or her legal representative, shall be indemnified by the Association against liabilities, expenses, counsel fees and costs reasonably incurred by him or her or his or her estate in connection with, or arising out of, any action, suit, proceeding or claim in which he or she is made a party by reason of being, or having been, such director officer. The Association shall not, however, indemnify such director or officer with respect to any matters as to which he or she shall be adjusted finally in any such action, suit or proceeding to have been liable for negligence or misconduct in the performance of his or her duties as such director or officer. The indemnification herein provided for, however, shall apply also in respect to any amount paid in compromise of any such action, suit, proceeding or claim asserted against such director or officer (including expenses, counsel fees and costs reasonably incurred in connection therewith), provided the Board of Directors of the Association shall have first approved such proposed compromise settlement and determined that the director or officer involved was not guilty of negligence or misconduct; in taking such action any director involved shall not be disqualified to vote thereon; and if for this reason a quorum of the Board of Directors cannot be obtained to vote on such matter it shall be determined by a committee
of three persons appointed by the President at a duly called special meeting or at a regular meeting. In determining whether or not a director or officer was guilty of negligence or misconduct in relation to any such matters, the Board of Directors or committee appointed by the President, as the case may be, may rely conclusively upon an opinion of independent legal counsel selected by the Board or committee.

ARTICLE XIV

Dissolution

Upon the dissolution of the Association, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the Association, dispose of all the assets of the Association exclusively for the purposes of the Association in such manner, or to such organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors so disposed of shall be disposed of by the Circuit Court of the county in which the principal office of the Association is located at the time of dissolution, exclusively for such purposes or to such organization or organizations, as said County shall determine, which are organized and operated exclusively for such purposes.
ARTICLE IV
Repeal of Prior By-laws

Upon the adoption of these By-laws all previous constitutions and By-laws are hereby repealed.

Adopted on the___________day of___________, 19___.

The Association of American Cancer Institutes

Attest: ________________________________

By: ________________________________

Secretary-Treasurer

President
December 31, 1975

Dr. Edwin A. Mirand  
Assistant Director for Educational Affairs  
Roswell Park Memorial Institute  
666 Elm Street  
Buffalo, New York 14203

Dear Ed:

I expected to call you today regarding the matter of UCLA. Please note that in the attached document that the National Advisory Board, in a closed session last week, heard a presentation on the status of their application and it was found lacking in some of the requirements established for the comprehensive cancer center designation.

It seems to me that we will have to re-review this application the evening before the AACI meeting in order to determine what action should be taken. We can also review the Eppley Institute updated reapplication for membership.

Sincerely,

Murray M. Copeland, M.D.  
Vice President  
University Cancer Foundation

MCC:sw

cc: Dr. R. Lee Clark

P.S. I have talked with you since and note that we have arranged to have a Membership Committee meeting on January 27th at 9:00 p.m. in my room.
UCLA, NYU, OHIO STATE PREPARE TO IMPLEMENT
STATUS DELAYED, PERHAPS TO SPRING

UCLA, New York, NYU and Ohio State will have in effect, while longer before NCI officially confirms comprehensive status on their cancer centers.

The National Cancer Advisory Board in a closed session last week heard presentations on the status of the three centers from the Board’s Subcommittees on Centers and from Simeon Carroll, chief of the NCI Centers Program. The Cancer Letter learned that all three centers were still lacking in some of the requirements established for comprehensive designation, in the Board’s opinion.

The Board recommended to NCI Director Frank Rauscher that approval be delayed until the deficiencies can be pointed out to the centers and remedies effected.

The delay probably means that no more comprehensive centers will be added to the 17 existing ones this year, and that such action will not occur prior to the next NCAB meeting in March.

One effect of the delay will be to take some pressure off Rauscher. The White House has told NCI that the maximum number of comprehensive centers should be no more than 26, although the National Cancer Act gives the power to make that determination only to the NCI director. Once UCLA, NYU and Ohio State join the list, Rauscher might have to ignore a Presidential order to add any more—and there are 23 other institutions which have told NCI they are seeking comprehensive status.

With three designations, or “identifications” as NCI prefers to call it, being made next year, Rauscher could hold off on any others until after the 1976 election, with the possibility that a new Administration might be more flexible. It’s possible that none of the others will be ready before then, anyway.

CONTRACT PLANNED TO ENCOURAGE HEALTH INSURERS TO REIMBURSE FOR SCREENING

What will happen to NCI-supported cancer control programs when the demonstrations are completed, results are fixed (hopefully), organizational structures established, and federal dollars cease to flow?

That’s the tough question the Cancer Control & Rehabilitation Advisory Committee turned over to the new reimbursement working group headed by Grace Monaco, a Washington attorney and member of the advisory committee.

Monaco’s group reported to the committee recently that the prime example it can use in helping Div. of Cancer Control & Rehabilitation contractors and grantees become self supporting is the category of screening and detection.

And the problem to overcome is the fact that few health insurers include reimbursement for screening and detection in their plans.

The group decided to develop a contract proposal to be offered to Blue Cross, Blue Shield on a cost source basis to design a prototype reimbursement program for screening and detection. BCBS is a non-profit health insurance organization, and Hospers, who suggested that BCBS consider developing similar contracts with a private health insurance company and with a health maintenance organization, but probably not until after the BCBS has been implemented.

A contract with the private firm in all probability would involve a competitive RFP, and possibly so would the HMO contract.

“The objective of the potential RFP flow from the fact that screening and early detection offer the most effective means of reducing cancer mortality in selected cancers, but these programs are not now generally included in the basic health insurance packages,” Monaco reported to the advisory committee.

BCBS probably will be required under the contract to develop an administrative package including guidelines for the program target areas, standards of facilities, target population, and education package both professional and public to inform providers and the insured of the availability of the screening program as a basic health insurance benefit.

BCBS has indicated it would emphasize screening services in non-hospital settings, including physicians’ offices, clinics, group practice facilities, neighborhood health centers, mobile units, even schools, industries, schools and business offices.

“They have shown a keen awareness of the importance of the data collection and evaluation of any program of this nature and suggest that their data will be collected in preparation of economic evaluation of cancer detection procedures in a manner which will permit cost benefit comparisons of alternative screening procedures, premium costs,” and prospective national health insurance program,” Monaco said. “They will consider medical treatment costs and work-time costs in determining the real costs of a detection program.”

CONTRACT AWARDS

Title: Population-based cancer epidemiology research center
Contractor: Univ. of Iowa, 8410.461
Title: Studies of hepatitis antigen and hepatitis antigen in hepatomas
Contractor: Johns Hopkins Univ., 8414.486
Title: Studies on location and characterization of Type C virus and diagnostic testing and sero logical fuctions
Contractor: Microbiological Associates, 845.1067
Title: Viral-chemical carcinogenesis studies
Contractor: Microbiological Associates, 845.1087
December 23, 1975

Dr. Murray Copeland, Vice-President
University Cancer Foundation
University of Texas System Cancer Center
M. D. Anderson Hospital and Tumor Institute
Texas Medical Center
Houston, Texas 77025

Dear Murray:

I have received the UICC application form for the AACI membership into the organization. The application has gone out to Geneva on December 22, 1975.

Good Holiday to you and Mrs. Copeland.

Sincerely yours,

Ed Mirand

EAM:co
Doctor Clark asked that the attached memo from Doctor Copeland be sent to you for action.

Thank you.
Interoffice Memorandum

TO: R. Lee Clark

FROM: Murray M. Copeland, M.D.

DATE: November 26, 1975

SUBJECT:

Dear Lee:

In preparing for the Membership Committee meeting of the AACI to be held on December 1 in Chicago and after reviewing the By-laws published June 18, 1974, and an Appendix XIX entitled "AACI By-laws Committee Report," I must confess that this is somewhat confusing as to the parameters of the membership, etc.

It is my opinion that the By-laws Committee should specifically spell out article by article (including new changes) in a new addition so that definitions for membership are clearly outlined and understood. For instance, we have an application from the Illinois Cancer Council requesting membership as a Comprehensive Cancer Center. This is a consortium of institutions some of which already have been approved for membership. There will be others, such as the Northern California Cancer consortium which is now under development and will include the University of California at San Francisco, Stanford University Cancer Center and other components. I find no specific definition to indicate whether they should be considered or not. They appear to be important organizations.

As Chairman of the Membership Committee I would greatly appreciate an updating of the By-laws for the purpose of guidance.

Very sincerely,

Murray M. Copeland, M.D.
Interoffice Memorandum

TO: R. Lee Clark, M.D.  
FROM: Murray M. Copeland, M.D.  
DATE: November 24, 1975

SUBJECT:

Dear Lee:

Please find attached a memo which is self-explanatory. I hope you will find it convenient to attend this meeting to discuss the matters listed or others which you may have in mind.

Sincerely,

Murray M. Copeland, M.D.

Enclosures

11/25 - Hold MMC's go. 11c will not attend. Let Santa will handle.
MEMORANDUM

To:        Dr. R. Lee Clark, President
Dr. Albert Owens, President-elect
Dr. Edwin Mirand, Secretary-Treasurer
Dr. Robert O. Johnson
Dr. C. Ronald Koons
Dr. Alvin M. Mauer
Dr. Timothy Talbot

From:     Murray M. Copeland, M. D., Chairman

Re:        December 1, 1975, AACC Membership Committee meeting

Please find attached an announcement from Dr. Ed Mirand of the
AACC Membership Committee meeting to be held December 1, 1975, at 9:00 a.m.
at the Ramada O'Hare Inn, Chicago, Illinois. When registering you can
inquire as to my room number. Please find attached the agenda for this
meeting.

Please bring with you the material Dr. Mirand has sent you from
time to time about the various applications which are listed in the agenda.
There will not be extra copies available at the meeting.

Looking forward to seeing you.

Cordially yours,

Murray M. Copeland, M. D.

Enclosures
November 6, 1975

MEMO TO: Membership Committee of AACI

FROM: Dr. E. A. Mirand, Secretary-Treasurer

SUBJECT: Membership Committee Meeting

Please be advised that the Membership Committee will be meeting on Monday, December 1st, at 9:00 a.m. at the O'Hare Inn in Chicago. The meeting will be held in Dr. Copeland's room, and we hope to complete the meeting by 3:00 p.m. since some members have to leave early to meet other commitments.

Hotel accommodations have been made for each of you at the O'Hare Inn for the evening of November 30th and have been reserved for late arrival.

An agenda for the meeting will be forthcoming from Dr. Copeland. However, the tentative agenda includes the discussion of the following institutions for AACI membership:

---

Leo Goodwin Institute for Cancer Research
Life Sciences Center
Nova University
College Avenue
Fort Lauderdale, Fla. 33314
(Dr. Joel Warren, Director)

Cancer Institute
Hahnemann Medical College and Hospital
230 N. Broad Street
Philadelphia, Pa. 19102
(Dr. I. Brodsky)
Illinois Cancer Council
37 South Wabash Avenue - Suite 507
Chicago, Illinois 60603
(Dr. Samuel G. Taylor, III, Director)

UCLA Cancer Center
924 Westwood Boulevard
Suite 940
Los Angeles, California 90024
(Dr. Richard J. Steckel, Director)

University of Louisville
Regional Cancer Center
Health Sciences Center
Louisville, Kentucky 40201
(Dr. Charles E. Kupchella, Assoc. Director)

Yale Comprehensive Cancer Center
333 Cedar Street
New Haven, Connecticut 06510
(Dr. Jack W. Cole, Director)

2. Previous reviews

Vincent T. Lombardi Cancer Research Center
Georgetown University Medical Center
3800 Reservoir Road, N.W.
Washington, D. C. 20007
(Dr. John F. Potter, Director)

University of Texas Medical Branch
Clinical Cancer Center
435 Clinical Science Bldg.
Galveston, Texas 77550
(Dr. Wm. C. Levin)

Frederick Cancer Research Center
Post Office Box 3
Frederick, Maryland 21701
(Dr. Robert E. Stevenson)

If you have any questions concerning the above meeting, please call my office at 716, 845-3095. If you are unable to attend the meeting, kindly let us know so your hotel reservation can be cancelled.

EAN:co

P.S. The name of the hotel is the Ramada O'Hare Inn and they guaranteed reservations at $30.00 per single room for the one night.
AGENDA

A. Policy decisions for review and/or recommendations

1. Reevaluation of the necessity of letters of recommendation

2. Consideration of Canadian Cancer Institutions as regular members of the AACI

B. Completed applications - Regular member, category Comprehensive Cancer Center
   (3 letters of recommendation included)

1. Illinois Cancer Council (Dr. Samuel G. Taylor, Director)
   Chicago, Illinois

2. UCLA Cancer Center (Dr. Richard J. Steckel, Director)
   Los Angeles, California

3. University of Louisville Regional Cancer Center (Dr. Charles E. Kupchella,
   Associate Director)
   Louisville, Kentucky

C. Completed application - Regular member, Category Coordinated Cancer Center
   (3 letters of recommendation included)

1. Cancer Institute Hahnemann Medical College and Hospital (Dr. Isadore Bradsky, Head)
   Philadelphia, Pennsylvania

D. Completed application - Regular member, Category Special Cancer Center
   (without sufficient letters of recommendation)

1. Leo Goodwin Institute for Cancer Research (Dr. Joel Warren, Director)
   Fort Lauderdale, Florida

E. Completed applications - Pending site visits
   (without sufficient letters of recommendation)

1. Regular member, Category Comprehensive Cancer Center
   (a) Vincent T. Lombardi Cancer Research Center (Dr. John F. Potter, Director)
      Georgetown University Medical Center
      Washington, D.C.

2. Regular member, Category Special Cancer Center
   (b) The University of Texas Medical Branch Clinical Cancer Center
      (Dr. William C. Levin, Principal Investigator)
      Galveston, Texas
AGENDA - Page 2
AACI Membership Committee meeting
December 1, 1975

F. Partial Application - Regular member, Category Comprehensive Cancer Center

   1. Yale Comprehensive Cancer Center (Dr. Jack W. Cole, Director)
      Yale University
      New Haven, Connecticut

G. Application deferred for clarification from June 19, 1975 meeting

   1. Frederick Cancer Research Center (Dr. Robert E. Stevenson, General Manager)
      Frederick, Maryland

      "The Committee recommended deferral, with advice to the applicant
      to formally clarify its relationship with the National Cancer Institutes which
      the Committee has been informed is its parent organization."

H. Letters of inquiry

I. Other business
Dr. Edwin A. Mirand  
Assistant Director for Educational Affairs  
Roswell Park Memorial Institute  
666 Elm Street  
Buffalo, New York 14203  

September 24, 1975  

Dear Ed:  

This is to bring you up to date on the current status of the applications which I have in hand for review at the next meeting of the Membership Committee of the AACI. There are now three applications which are in order including letters of recommendation:  

1. Illinois Cancer Council  
2. Hahnemann Medical College and Hospital  
3. UCLA Cancer Center  

We have not yet received any letters of recommendation on the Leo Goodwin Institute for Cancer Research which, according to the current By-Laws, will keep us from acting on this application unless there are members of the Committee who are familiar with the institution or that a site visit has been made at that institution which is called Nova University located in Fort Lauderdale, Florida.  

With reference to the letter from Dr. Potter concerning Georgetown University, Vincent T. Lombardi Cancer Research Center, we have received further information from him dated September 4, 1975, which I note has been sent out to all members of the Committee. It was a decision of the Committee and approved by the Membership at the last meeting that an on-site visit be made of this institution to determine its current status. I would recommend that this be done by a site visit committee appointed by the President so that we may be better informed as to the status of the organization and to clarify information for which questions have been raised. No letters of recommendation received.  

With reference to the Yale Comprehensive Cancer Center application, a copy of the letters which I have received from you sent by other members of the Committee indicates agreement as to the lack of evidence of performance which would fulfill the requirements of a comprehensive cancer center. I again quote from my letter to you on August 29, 1975, on this matter:  

(Abbreviation and signature)
"With reference to the partial application from Jack W. Cole re the Yale Comprehensive Cancer Center, I have no answer to this one except to say that I would indicate to him the application blank sent to him indicates the areas of proficiency which are required to consider whether they are eligible for full membership, Category: Comprehensive Cancer Center. The other alternative would be to indicate to him that until he is able to identify the complete resources available for a comprehensive cancer center, that he might consider applying as a Regular Member, Category: Special Cancer Center, as defined in the By-Laws in Article III, Section 2, Paragraph a(3). You will remember the Albert Einstein College of Medicine Cancer Research Center, Yeshiva University, Bronx, New York, applying for membership as a Regular Member, Category: Special Cancer Center was approved with the proviso that clearer definition of the space available be supplied and indication in more detail of the type of programs that they had initiated in cancer education and cancer control, as well as in research. I am sure that if he properly correlated all of the cancer research activities, identifying space and personnel, that he could at least be reviewed under the Category: Special Cancer Center.

A third possibility would be to have a site visit by some of the members who are in the immediate area of New Haven. I would point out that there are no letters of recommendation to date in this office concerning the Yale program."

Perhaps the President should make a decision as to a site visit at Yale clarifying the status of the activities and deficiencies.

I hope that we may have a meeting of the Membership Committee before the next meeting of the AACI and will contact the various members soon concerning this matter.

With kindest regards.

Very sincerely,

Murray M. Copeland, M.D.
Chairman, Membership Committee
Association of American Cancer Institutes

Dr. R.R. Lee Clark
Dr. Ronald Koons
Dr. Timothy Talbot
Dr. Alvin Mauer
Dr. Robert Johnson
MEMORANDUM TO THE FILE

RE: Suggested participants for site visits to Galveston and Georgetown (AACI)

Galveston:  Dr. Timothy R. Talbot
President
The Institute for Cancer Research
7701 Burholme Avenue
Philadelphia, Pennsylvania 19111 (215/342-1000)

Dr. Albert H. Owens, Jr.
Director, Department of Oncology
Johns Hopkins Hospital
601 N. Broadway
Baltimore, Maryland 21205 (301/955-5000 or 955-3303)

Dr. Harold P. Rusch
McArdle Laboratory
University of Wisconsin
Madison, Wisconsin 53704 (608/262-2177)

Georgetown:  Dr. Edwin A. Mirand
Assistant Director for Educational Affairs
Roswell Park Memorial Institute
666 Elm Street
Buffalo, New York 14203 (716/845-3095)

Dr. Emil Frei
Children's Cancer Research Foundation
35 Binney Street
Boston, Massachusetts 02115 (617/566-5328)

Dr. John S. Spratt
Cancer Research Center
Hwy. 40 and Garth Avenue
Columbia, Missouri 65201 (314/443-3103, ext. 274)

ALTERNATES:  Dr. (Charles) Gordon Zubrod
Director
Comprehensive Cancer Center of Greater Miami
University of Miami, School of Medicine
P.O. Box 875, Biscayne Annex
Miami, Florida 33152 (305/847-6096)

Dr. Oliver H. Beahrs
Mayo Clinic
200 First Street, S.W.
Rochester, Minnesota 55901 (507/282-2511)
July 14, 1975

TO: MEMBERS OF THE MEMBERSHIP COMMITTEE OF THE ASSOCIATION OF AMERICAN CANCER INSTITUTES

FROM: MURRAY M. COPELAND, M.D.
CHAIRMAN OF THE MEMBERSHIP COMMITTEE

Attached please find the final report as presented to the business meeting of the Association of American Cancer Institutes on June 19, 1975 in Boston, Massachusetts.

Murray M. Copeland, M.D.
Chairman of the Membership Committee
Association of American Cancer Institutes

Members: Dr. Edwin A. Mirand
Dr. C. Ronald Koons
Dr. Timothy R. Talbot, Jr.
Dr. Robert O. Johnson
Dr. Alvin M. Mauer
Dr. R. Lee Clark, ex officio
CHAIRMAN'S REPORT
To The Membership Committee

To Be Presented
at
ASSOCIATION OF AMERICAN CANCER INSTITUTES Meeting

June 19, 1975
Boston, Massachusetts

Membership Committee Meeting, June 18, 1975, in Boston.

MEMBERS PRESENT:

Dr. Murray M. Copeland, Chairman
Dr. Edwin A. Mirand, Secretary-Treasurer
Dr. C. Ronald Koons
Dr. Timothy R. Talbot, Jr.
Dr. Robert O. Johnson
Dr. Alvin M. Mauer
Dr. R. Lee Clark (President of AACI) - ex officio

RE-REVIEW OF AACI APPLICATIONS (for June 19, 1975 Meeting of the AACI):

A. Reinstatement of Regular Membership - Comprehensive Cancer Centers:

1. The University of California at San Francisco Cancer Research Institute
   After due deliberation, the Committee recommended reinstatement as a Regular Member - Category: Special Cancer Center.
   Dr. Stephen B. Shohet, Director.

   COMMENTS: There are no letters of recommendation accompanying the application. Have talked with members of NCI Staff, who are familiar with current organization.

B. Updating of Regular Membership - Special Cancer Centers:

1. The Kettering-Meyer Laboratory of Southern Cancer Research Institute, Birmingham, Alabama
   The Committee recommended reaffirmation as a Regular Member - Category: Special Cancer Center.
   Dr. Howard Skipper, Director.

C. New Applications for Corresponding Memberships:

1. The Fondation Bergonie, Bordeaux, France
   After further review, the Committee recommends the Fondation Bergonie for Corresponding Membership. (See Professor Pierre Denoix's Report - Exhibit I).
   Prof. Claude Lagarde, Director.
2. Manitoba Cancer Treatment & Research Foundation, University of Manitoba, Canada.
Request for membership as a Comprehensive Cancer Center has been received. After due consideration of the definition of Corresponding Membership for selected institutions and centers or other organizations outside the United States, the Committee feels that this organization should be recommended for the Category: Corresponding Membership.
Dr. L. J. Israels, Executive Director.

COMMENTS: There are no letters of recommendation available, nor is there any indication of there having been a site visit.

D. New Applications for Regular Membership - Special Cancer Centers:

1. Vincent T. Lombardi Cancer Research Center, Georgetown University Medical Center, Washington, D.C.
The Committee, after due deliberation, felt that the application did not warrant a Comprehensive or Special Cancer Center Category. They noted that the transmittal letter and the grant request reflected the fact that the Center is in a developmental phase and does not have all of the components of a Comprehensive or Special Cancer Center. Furthermore, there are no letters of recommendation. The Committee, therefore, recommended deferral for a site visit and interview to obtain more information pertaining to the application.

2. The University of Texas Medical Branch at Galveston, Texas.
After due deliberation, the Committee recommended deferral, and that an on site interview be carried out for more information, in order to make a proper recommendation.

COMMENTS: There are no letters of recommendation.

3. Cancer Epidemiology and Prevention Research Center, Harvard School of Public Health, Boston, Massachusetts.
The Committee recommended deferral of this request for further clarification. Questions were raised as to the relationship of this program to the Sidney Farber Cancer Center. A policy decision is in order re: its relationship to other organizations in the Boston area, and their relationship to the Harvard School of Medicine. Not more than one Center is authorized under one parent organization.
Dr. Brian MacMahon, Director.

COMMENTS: There are no letters of recommendation in the file, and no indication of a site visit.

4. Frederick Cancer Research Center, Frederick, Maryland.
The Committee recommended deferral, with advice to the applicant to formally clarify its relationship with the National Cancer Institutes which the Committee has been informed, is its parent organization.
Dr. Robert E. Stevenson, General Manager.

COMMENTS: Three letters are available: two letters of recommendation, and one letter setting forth the peculiarities of the organization and, possibly, recommending the organization.
5. Worcester Foundation for Experimental Biology, Shrewsbury, Massachusetts.
The Committee recommended Regular Membership - Category: Special Cancer Center, as requested.
Dr. Malcom B. Hoagland, President and Scientific Director.

COMMENTS: There are no letters of recommendation, nor evidence of a site visit.

The Committee recommended Regular Membership - Category: Special Cancer Center, as requested. The Committee requested that the Secretary of the AACI obtain additional information completely defining the cancer components of the applicant's activities, for the record.
Dr. Nathan Berlin, Director.

COMMENTS: There are two letters of recommendation in the file, and the Chairman of the Membership Committee has talked with Dr. Edward Scannell of the Surgical Faculty of Northwestern Medical School about this program.

The Committee recommended approval for Regular Membership - Category: Special Cancer Center, as requested, with the proviso that the institution be informed that the AACI requires their senior representative be directly involved in the scientific effort related to the Cancer Center.
The Director of the Wistar Institute will be formally specified at a later date.

COMMENTS: There are no letters of recommendation in the file. A member of the Membership Committee, Dr. Talbot, is familiar with this Institute.

8. Albert Einstein College of Medicine Cancer Research Center, Yeshiva University, Bronx, New York.
The Committee recommended approval as a Regular Member - Category: Special Cancer Center, with the proviso that clearer definition of the space available be supplied, and indication in more detail of the research projects being carried out. Also, more definite ideas as to the type of programs to be initiated in cancer education and cancer control.
Dr. Harry Nagle, Scientific Director.

COMMENTS: No letters are available, but a general description and critique are available from other sources, made by a site visit committee.

The Committee, after due deliberation, recommends referral for further information. They also recommend an on-site interview for clarification of organization and program content.
Dr. Frank B. Hendrickson, Scientific Director.

COMMENTS: Three letters of recommendation are available.
E. Recommendations for New Membership - Affiliate Members:

1. Kern Community Cancer Center, Bakersfield, California.
The Committee recommended approval for Membership - Category: Affiliate Member. This recommendation was approved on the basis of the activities of the organization, as well as being related to the activities of the Los Angeles County University of Southern California Cancer Center - (See letter attached from Dr. Denman Hammond, Director of the Comprehensive Cancer Center at Los Angeles).
Dr. James F. Donovan, Executive Director of the Kern Community Cancer Center.

COMMENTS: There is a letter from Dr. Donovan endorsing the application for affiliate membership in the AACI.

2. Association of Community Cancer Centers, Bakersfield, California.
The Association of Community Cancer Centers did not have the required application in, and was not considered.

F. Other Matters:

1. Tufts University School of Medicine, Tufts Cancer Research Center, Boston, Massachusetts.
The Committee received a letter from its Director, Dr. William H. Fishman (attached) which, in effect, withdrew the application from further consideration at this time.

2. University of California at Los Angeles Cancer Center.
This organization has requested information but, to date, has not made application.

COMMENTS: The erroneous name: "University of Southern California, Los Angeles Cancer Center"-(as published in the Minutes of the Membership Committee, May 19, 1975 in Philadelphia)- should be changed to: "University of California at Los Angeles (UCLA) Cancer Center."

3. Eppley Institute for Research in Cancer, Omaha, Nebraska.
The Eppley Institute has not updated its status for reaffirmation, and has not paid recent dues, despite repeated requests on the part of the Treasurer.
The Committee recommended that the President consider communication with Dr. Shubik, the Director, re these matters.

4. Dr. Mirand indicated that he recently had sent out 49 applications to various institutions, inviting a submission of application for membership in the AACI. To date, he has received 8 responses.

5. Dr. Mirand indicated the necessity of clarification of dues for Affiliate and Corresponding Memberships. While the Committee is not directly concerned with this matter, it recommended that the By-Laws Committee give this definite consideration at the June meeting.

6. The Committee, being informed of the possibility that the AACI may apply for membership in the UICC, recommended that the Treasurer communicate with the President as to whether this should be placed on the agenda at this time.
June 6, 1975

TO: Membership Committee, AACI

FROM: E. A. Mirand, Secretary-Treasurer

SUBJECT: Report of Membership Committee Meeting

Enclosed is the report of the recent Membership Committee meeting held on May 19, 1975 in Philadelphia.

EAM: CO
REPORT OF
MEMBERSHIP COMMITTEE
ASSOCIATION OF AMERICAN CANCER INSTITUTES
May 19, 1975
Philadelphia, Pennsylvania

MEMBERS PRESENT:

Dr. Murray M. Copeland, Chairman
Dr. Edwin A. Miranda, Secretary-Treasurer
Dr. C. Ronald Koons
Dr. Timothy R. Talbot, Jr.

MEMBERS ABSENT:

Dr. Robert O. Johnson
Dr. Alvin M. Mauer
Dr. R. Lee Clark (President of AACI), Ex officio

REVIEW OF AACI APPLICATIONS FOR JUNE 18-20, 1975 MEETING:

A. Reinstatement of Regular Membership - Comprehensive Cancer Centers

1. The University of California at San Francisco Cancer Research Institute

   The Committee recommended reinstatement as a Regular Member -
   Category: Comprehensive Cancer Center. Dr. Stephen B. Shohet, Director.

B. Updating of Regular Membership - Special Cancer Centers

1. The Kettering-Meyer Laboratory of Southern Cancer Research Institute,
   Birmingham, Alabama

   The Committee recommended reaffirmation as a Regular Member -
   Category: Special Cancer Center. Dr. Howard Skipper, Director.

C. New Applications for Corresponding Members

1. The Fondation Bergonie, Bordeaux, France

   The Committee recommended deferral for points of clarification
   (additional information to be supplied by contacting Prof. Denuix
   and/or Dr. John Delafresnaye as to the Fondation Bergonie's relationship
   to the consortium of cancer institutes in France, and as to its
   stature as a cancer institution). Prof. Claude Lagarde, Director.

2. Manitoba Cancer Treatment & Research Foundation, University of
   Manitoba, Canada

   The Manitoba Cancer Treatment & Research Foundation has requested
   membership as a Comprehensive Cancer Center. After due consideration
   of the definition of Corresponding Membership for selected institutions
and centers or other organizations outside the United States, the Committee felt that this organization should be recommended for the Category: Corresponding Membership. Dr. L. J. Israels, Executive Director.

D. New Applications for Regular Membership - Special Cancer Centers

1. Vincent T. Lombardi Cancer Research Center, Georgetown University Medical Center

While the applicant requested consideration for Membership as a Comprehensive Cancer Center, the Committee, after due consideration, did not feel that the application warranted a Comprehensive Cancer Center category and recommended Regular Membership - Category: Special Cancer Center. The transmittal letter and the grant request reflected the fact that the center is in a developmental phase and does not have all the components of a comprehensive cancer center. The Committee, therefore, recommended Regular Membership - Category: Special Cancer Center. Dr. John F. Potter, Director.

2. The University of Texas Medical Branch at Galveston, Texas

The Committee recommended approval as a Regular Member - Category: Special Cancer Center, as requested. Dr. William C. Levin, Principal Investigator.

3. Cancer Epidemiology and Prevention Research Center, Harvard School of Public Health, Boston

The Committee recommended deferral of this request for further clarification. Questions were raised as to the narrow scope of the program and as to its organizational reporting. A policy decision is in order re its relationship to other current members in the Boston area and to Harvard School of Medicine. Dr. Brian MacMahon, Director.

4. Frederick Cancer Research Center, Frederick, Maryland

The Committee recommended deferral with advice to the applicant to formally clarify its relationship with the National Cancer Institute which the Committee has been informed is its parent organization. Dr. Robert E. Stevenson, General Manager.

5. Worcester Foundation for Experimental Biology, Shrewsbury, Massachusetts

The Committee recommended Regular Membership - Category: Special Cancer Center, as requested. Dr. Mahlon B. Hoagland, President and Scientific Director.

6. Northwestern University Medical School, The Cancer Center, Chicago, Illinois

The Committee recommended Regular Membership - Category: Special Cancer Center, as requested. The Committee requested the Treasurer of the Association of American Cancer Institutes obtain additional information completely defining the cancer components of the applicant's activities for the record. Dr. Nathaniel Berlin, Director.
7. Wistar Institute, Philadelphia, Pennsylvania

The Committee recommended approval for Regular Membership - Category: Special Cancer Center, as requested, with the proviso that the institution be informed that the Association of American Cancer Institutes requires their senior representative be directly involved in the scientific effort related to the cancer center. The Director of the Wistar Foundation will be formally specified at a later date.

E. Recommendations for New Membership - Affiliate Members

1. Kern Community Cancer Center, Bakersfield, California

The Committee recommended approval for Membership - Category: Affiliate Member. This recommendation was approved on the basis of the activities of the organization as well as being related to the activities of the Los Angeles County University of Southern California Cancer Center (See Exhibit I letter from Dr. Denman Hammond, Director of the Comprehensive Cancer Center at Los Angeles attached).

Dr. James F. Donovan, Executive Director of the Kern Community Cancer Center.

2. Association of Community Cancer Centers, Bakersfield, California

The Association of Community Cancer Centers did not have the required application in and was not considered.

F. Other Matters

1. Tufts University School of Medicine, Tufts Cancer Research Center, Boston

The Committee received a letter from its director, Dr. Wm. H. Fishman (see Exhibit II attached) which in effect withdrew further consideration of the application at this time.

2. University of Southern California, Los Angeles Cancer Center

This organization has requested information, but to date has not made application.

3. Eppley Institute for Research in Cancer, Omaha, Nebraska

The Eppley Institute has not updated its status for reaffirmation and has not paid recent dues despite repeated requests on the part of the Secretary-Treasurer. The Committee recommended that the President consider communication with Dr. Shubik, the Director, on these matters.

4. Dr. Mirand indicated he had recently sent out 49 applications to various institutions, inviting a submission of application for membership in the Association of American Cancer Institutes. To date he has received 8 responses.
5. Dr. Mirand indicated the necessity of clarification of dues for Affiliate and Corresponding Memberships. While the Committee is not directly concerned with this matter, it recommended that the By-Laws Committee give this definite consideration at the June meeting of the AACL.

6. The Committee, being informed of the possibility that the Association of American Cancer Institutes may apply for membership in the International Union Against Cancer, recommended that the Secretary-Treasurer communicate with the President as to whether this should be placed on the agenda at this time.

Murray H. Copeland, M. D.  
Chairman, Membership Committee

MHC:co  
Exhibits attached
2 March 1975

E.A. Mirand, M.D.
Associate Institute Director
and Professor
Roswell Park Memorial Institute
666 Elm Street
Buffalo, New York 14203

Dear Ed:

Dr. James F. Donovan, President of the Association of Community Cancer Centers and Director of the Kern Community Cancer Center in Bakersfield, California, has requested that I write to you in support of his affiliate membership in the Association of American Cancer Institutes. I am happy to do so.

Dr. Donovan and I have discussed intermittently but over a long period of months, the association of the Kern Community Cancer Center with our Comprehensive Center in a variety of ways. The Community Cancer Center in Bakersfield is approximately ninety minutes driving time from central Los Angeles. It serves a population in the largest community in the southern part of the San Joaquin Valley of California and it should in time develop resources and programs sufficient to have a very significant impact on the level and quality of cancer care available to that population. The community is far enough removed from metropolitan Los Angeles so its citizens would logically look to resources in Bakersfield for the major part of their diagnostic and treatment care. We expect to assist Dr. Donovan and his colleagues in the development of this center as an affiliate of the LAC-USC Cancer Center in whatever ways appear appropriate and can be mutually agreed upon.

Although the population in the Bakersfield community does not look to Los Angeles resources for its primary cancer care, Los Angeles is the logical resource for referral care when needed and the LAC-USC Cancer Center will endeavor to develop the capabilities and programs which will be made available to Dr. Donovan and his colleagues in behalf of their patients.

The first substantial example of the developing cooperation between these two centers is the fact that Dr. Donovan and his associate Dr. Nil Lahiri are attending physicians on the Medical Oncology Service of the Advanced Therapeutics Program of the Cancer Center this month. I believe this is the
first of a number of collaborative programs that will be progressively
developed between the two centers.

I am happy to endorse the membership application of the Kern Community
Cancer Center as an affiliate member of the Association of American
Cancer Institutes.

Sincerely yours,

[Signature]

Denman Hammond, M.D.
Director

DH:rgm
February 3, 1973

Dr. Edwin A. Mirand  
Secretary-Treasurer  
Roswell Park Memorial Institute  
Buffalo, New York 14203

Dear Dr. Mirand:

During our last telephone conversation, I believed that the Cancer Research Center at Tufts was on a clear course ahead and that we were going ahead with our application for membership in A.A.C.I.

I regret that clouds have reappeared and we have to postpone submission again.

Yours sincerely,

[Signature]

William H. Fishman, Ph.D.  
Director  
Cancer Research Center
June 11, 1975

MEMO TO: Membership Committee
FROM: Dr. E. A. Mirand, Secretary-Treasurer
SUBJECT: Correction in Membership Meeting Minutes

Dr. Copeland has asked me to bring to your attention a correction in the minutes of the Membership Committee held in Philadelphia on May 19, 1975.

On page 3, item 7, last line of the paragraph - should read "of the Wistar Institute ........."
Interoffice Memorandum

TO: Dr. R. Lee Clark

FROM: Dr. M. M. Copeland

DATE: May 22, 1975

SUBJECT: Minutes of the Report From the Membership Committee of the Association of American Cancer Institutes

Dear Lee:

Please find attached my version of the Minutes of the Report From the Membership Committee of the Association of American Cancer Institutes which was held in Philadelphia on May 18-19, 1975. This is being sent out to all members of the Committee, present or absent, for any comments they choose to make. We will appreciate hearing from you prior to the June 18-20, 1975 meeting of the AACI in Boston.

Very sincerely,

Murray M. Copeland, M.D.

MMC/bjw

Enclosure
MEMBERS PRESENT:

Dr. Murray M. Copeland, Chairman
Dr. Edwin A. Miranda, Secretary-Treasurer
Dr. C. Ronald Koons
Dr. Timothy R. Talbot, Jr.

MEMBERS ABSENT:

Dr. Robert C. Johnson
Dr. Alvin M. Mauer
Dr. R. Lee Clark (President of AACI), Ex officio

REVIEW OF AACI APPLICATIONS FOR JUNE 18-20, 1975 MEETING:

A. Reinstatement of Regular Membership - Comprehensive Cancer Centers

1. The University of California at San Francisco Cancer Research Institute

The Committee recommended reinstatement as a Regular Member - Category: Comprehensive Cancer Center. Dr. Stephen R. Shohet, Director.

B. Updating of Regular Membership - Special Cancer Centers

1. The Kettering-Meyer Laboratory of Southern Cancer Research Institute, Birmingham, Alabama

The Committee recommended reaffirmation as a Regular Member - Category: Special Cancer Center. Dr. Howard Skipper, Director.

C. New Applications for Corresponding Memberships

1. The Fondation Bergonie, Bordeaux, France

The Committee recommended deferral for points of clarification (additional information to be supplied by contacting Prof. Dencix and/or Dr. John Delafrennaye as to the Fondation Bergonie's relationship to the consortium of cancer institutes in France, and as to its stature as a cancer institute). Prof. Claude Lagarde, Director.
2. **Manitoba Cancer Treatment & Research Foundation, University of Manitoba, Canada**

The Manitoba Cancer Treatment & Research Foundation has requested membership as a Comprehensive Cancer Center. After due consideration of the definition of Corresponding Membership for selected institutions and centers or other organizations outside the United States, the Committee felt that this organization should be recommended for the Category: Corresponding Membership. Dr. L. J. Israels, Executive Director.

D. **New Applications for Regular Membership - Special Cancer Centers**

1. **Vincent T. Lombardi Cancer Research Center, Georgetown University Medical Center**

While the applicant requested consideration for membership as a Comprehensive Cancer Center, the Committee, after due consideration, did not feel that the application warranted a Comprehensive Cancer Center category and recommended Regular Membership - Category: Special Cancer Center. The transmittal letter and the grant request reflected the fact that the center is in a developmental phase and does not have all of the components of a comprehensive cancer center. The Committee, therefore, recommended Regular Membership - Category: Special Cancer Center. Dr. John F. Potter, Director.

2. **The University of Texas Medical Branch at Galveston, Texas**

The Committee recommended approval as a Regular Member - Category: Special Cancer Center, as requested. Dr. William C. Levin, Principal Investigator.

3. **Cancer Epidemiology and Prevention Research Center, Harvard School of Public Health, Boston**

The Committee recommended deferral of this request for further clarification. Questions were raised as to the narrow scope of the program and as to its organizational reporting. A policy decision is in order re its relationship to other current members in the Boston area and to Harvard School of Medicine. Dr. Brian MacMahon, Director.

4. **Frederick Cancer Research Center, Frederick, Maryland**

The Committee recommended deferral with advice to the applicant to formally clarify its relationship with the National Cancer Institute which the Committee has been informed is its parent organization. Dr. Robert E. Stevenson, General Manager.

5. **Worcester Foundation for Experimental Biology, Shrewsbury, Massachusetts**

The Committee recommended Regular Membership - Category: Special Cancer Center, as requested. Dr. Mahlon B. Hoagland, President and Scientific Director.
6. Northwestern University Medical School, The Cancer Center, Chicago, Illinois

The Committee recommended Regular Membership - Category: Special Cancer Center, as requested. The Committee requested that the Treasurer of the Association of American Cancer Institutes obtain additional information completely defining the cancer components of the applicant's activities for the record. Dr. Nathan Berlin, Director.

7. Wistar Institute, Philadelphia, Pennsylvania

The Committee recommended approval for Regular Membership - Category: Special Cancer Center, as requested with the proviso that the institution be informed that the Association of American Cancer Institutes requires their senior representative be directly involved in the scientific effort related to the cancer center. The director of the Wistar Foundation will be formally specified at a later date.

E. Recommendations for New Membership - Affiliate Members

1. Kern Community Cancer Center, Bakersfield, California

The Committee recommended approval for Membership - Category: Affiliate Member. This recommendation was approval on the basis of the activities of the organization as well as being related to the activities of the Los Angeles County University of Southern California Cancer Center (See Exhibit I letter from Dr. Denman Hammond, Director of the Comprehensive Cancer Center at Los Angeles attached). Dr. James F. Donovan, Executive Director of the Kern Community Cancer Center.

2. Association of Community Cancer Centers, Bakersfield, California

The Association of Community Cancer Centers did not have the required application in and was not considered.

F. Other Matters

1. Tufts University School of Medicine, Tufts Cancer Research Center, Boston

The Committee received a letter from its director, Dr. William H. Fishman (See Exhibit II attached) which in effect withdrew further consideration of the application at this time.

2. University of Southern California, Los Angeles Cancer Center

This organization has requested information, but to date has not made application.
3. Eppley Institute for Research in Cancer, Omaha, Nebraska

The Eppley Institute has not updated its status for reaffirmation and has not paid recent dues despite repeated requests on the part of the Treasurer. The Committee recommended that the President consider communication with Dr. Shubik, the Director, re these matters.

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5. Dr. Mirand indicated the necessity of clarification of dues for Affiliate and Corresponding Memberships. While the Committee is not directly concerned with this matter, it recommended that the By-Laws Committee give this definite consideration at the June meeting of the AACI.

6. The Committee, being informed of the possibility that the Association of American Cancer Institutes may apply for membership in the International Union Against Cancer, recommended that the Treasurer communicate with the President as to whether this should be placed on the agenda at this time.
2 March 1975

E.A. Mirand, M.D.
Associate Institute Director
and Professor
Roswell Park Memorial Institute
666 Elm Street
Buffalo, New York 14203

Dear Ed:

Dr. James F. Donovan, President of the Association of Community Cancer Centers and Director of the Kern Community Cancer Center in Bakersfield, California, has requested that I write to you in support of his affiliate membership in the Association of American Cancer Institutes. I am happy to do so.

Dr. Donovan and I have discussed intermittently but over a long period of months, the association of the Kern Community Cancer Center with our Comprehensive Center in a variety of ways. The Community Cancer Center in Bakersfield is approximately ninety minutes driving time from central Los Angeles. It serves a population in the largest community in the southern part of the San Joaquin Valley of California and it should in time develop resources and programs sufficient to have a very significant impact on the level and quality of cancer care available to that population. The community is far enough removed from metropolitan Los Angeles so its citizens would logically look to resources in Bakersfield for the major part of their diagnostic and treatment care. We expect to assist Dr. Donovan and his colleagues in the development of this center as an affiliate of the LAC-USC Cancer Center in whatever ways appear appropriate and can be mutually agreed upon.

Although the population in the Bakersfield community does not look to Los Angeles resources for its primary cancer care, Los Angeles is the logical resource for referral care when needed and the LAC-USC Cancer Center will endeavor to develop the capabilities and programs which will be made available to Dr. Donovan and his colleagues in behalf of their patients.

The first substantial example of the developing cooperation between these two centers is the fact that Dr. Donovan and his associate Dr. Nil Lahiri are attending physicians on the Medical Oncology Service of the Advanced Therapeutics Program of the Cancer Center this month. I believe this is the
first of a number of collaborative programs that will be progressively developed between the two centers.

I am happy to endorse the membership application of the Kern Community Cancer Center as an affiliate member of the Association of American Cancer Institutes.

Sincerely yours,

[Signature]

Denman Hammond, M.D.
Director

DH:rgm
February 3, 1975

Dr. Edwin A. Mirand
Secretary-Treasurer
Roswell Park Memorial Institute
Buffalo, New York 14203

Dear Dr. Mirand:

During our last telephone conversation, I believed that the Cancer Research Center at Tufts was on a clear course ahead and that we were going ahead with our application for membership in A.A.C.I.

I regret that clouds have reappeared and we have to postpone submission again.

Yours sincerely,

William H. Fishman, Ph.D.
Director
Cancer Research Center